

TOWN OF UNDERHILL ENERGY COMMITTEE
Final Minutes
Virtual Meeting by GoTo Meeting
5:30PM Wednesday June 10, 2020

Meeting called to order **5:30 pm**:

In Attendance:

Peter Bennett (PB), Dwight Decoster (DD), Ruth Julianelle (RJ), Michael Oman (MO), Ravi Parikh (RP), Steve Webster (SW)
Member Emeritus: Gerry Adams (GA)
Guest: N/A
web

Public Comment Period:

N/A

Adjustments to Agenda:

PB asked for motion to include Planning Commission's request for UEC support with renewable mapping and site identification.
DD so moved, all in favor

Review/Approve Minutes from May 13, 2020:

SW asked to include CCHP findings into Town Hall Heating System discussion.
SW asked for motion to accept amended minutes.
PB so moved, all in favor

Project Updates:

1. Solar Array
 - PB - system not yet fully operational due to hazardous waste issue; PB – should be resolved soon and UEC will monitor situation

2. Town Hall Heating System
 - PB – per Town Hall Group, new LP boiler is primary option
 - PB – July 27 is grant application deadline
 - PB – THC will consider other heating options, as presented by UEC. UEC has until end of July to provide alternatives and cost analysis.
 - **ACTION: PB to confirm deadline date for UEC to provide alternate options.**
 - PB/GA/MO – need to determine heating capacity needed for the space and appropriately size. May be able to downsize unit with proper analysis. Have we accounted for existing heat pumps? Are they CCHP's?
 - **ACTION: RP to provide 2009 energy audit findings w/ EVT & get EVT to the site for potential project support.**
 - **ACTION: PB to share 2009 audit with UEC members.**
 - SW – does THC have cost estimate for new boiler? PB - \$16K estimate.

3. Ground Source Heat Pump
 - MO – continuing to pursue Manosh; will get addt'l quote (i.e. Chevalier)
 - GA – suggests we pursue Spafford as well
 - MO – thinks GSHP is a viable option for Town Hall, when considering full lifecycle cost analysis.
 - RP – EVT can help w/ lifecycle cost analysis of all considered options.
4. Website
 - **ACTION: RP to provide lighting videos to SW for website content.**

New Business

Planning Commission

- PB – PC interested in reviewing site maps for renewables. Requesting UEC support. Maps are available in Energy Plan.
 - **ACTION: UEC to review maps.**
 - **ACTION: PB to speak w/ Sandy to get more specifics on UEC support.**
 - **ACTION: MO to contact RPC to see where Energy Plan is in meeting requirements.**

Committee operations

- Continue virtual meetings
- PB - be careful on email replies; do not “reply all” if discussion
- MO - can we converse electronically via a public forum – Google Docs?
- **ACTION: SW to look into options – Google Groups? To be discussed next meeting.**
- **ACTION: PB to provide access to Meeting Minutes on Google Docs.**
- **ACTION: SW to create a Google Drive/Folder for easier accessibility.**

Next meeting – July 8, 2020

Adjourned Energy Committee Meeting 7 pm

notes by RP