

UNDERHILL PLANNING COMMISSION

Wednesday, February 3, 2016 6:30 PM

Minutes-DRAFT

PC Members Present: Cynthia Seybolt (Chair), Gerry Adams, David Edson, Carolyn Gregson (Secretary), Irene Linde, Jackie Stoner.

6:34 pm: Call to order by Chair Cynthia Seybolt. Minutes of 1/20/16 were read. David made a motion to approve the minutes with corrections, Irene seconded it. The corrected minutes were unanimously approved.

6:40 pm: PZA position update: The Selectboard plans to hire two people: A full time planner to staff both PC and DRB as a 40-hour benefitted non-exempt position and a two-day a week administrator to handle complaints, compliance issues and building permits. Job descriptions are being prepared by Human Resources administrator.

6:50 pm: Jackie Stoner updated the Commission on her efforts for the table at Town Meeting. Joyce Babbitt, librarian at BRMS, is working with three students on presenting the past, present and future of the Planning Commission on a tri-board. Other display materials are being assembled.

7:06 pm: Road Ordinance review: At last meeting David presented a detailed list of reconciliations needed for the regs to reference the Road Ordinance: Appendices, Access, and Subdivision Review Standards. Many more questions were posed as the commission read through regs. It was recommended that David work with Charlie Van Winkle, chair of the DRB, to clarify issues that concern that board.

7:21pm Continued review of DRB list of Reg questions.

8:04 pm: The next meeting will be Wednesday, February 17th at 6:30pm.

Motion to adjourn was made by David seconded by Jackie .

Respectfully Submitted By:
Carolyn Gregson

The minutes of the February 3, 2016 meeting were accepted this 17th day of February, 2016.


Cynthia Seybolt, Chair

These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.