

# UNDERHILL PLANNING COMMISSION

Wednesday, June 1, 2016

Underhill Town Hall

Minutes-~~DRAFT~~

**PC Members Present:** Cynthia Seybolt (Chair), David Edson, Pat Lamphere, Irene Linde, Andrea Phillips, Carolyn Gregson (Vice-chair/Secretary)

6:30: Cynthia called the meeting to order.

6:40: The minutes of 5/18/16 were read. Irene made a motion to approve the minutes, Pat seconded the motion. The minutes were unanimously approved.

6:45: New Business

Jackie Stoner submitted her resignation with regret, due to too many commitments.

Cynthia attended the Planning Commissioners' Summit at CCRPC. She noted that all towns seem to have similar problems with Town Plans and Regs. The Towns were encouraged not to get bogged down with it. Topics discussed were : Insufficient and overly expensive housing, the ability to amend TP, new regs for current use, Westford form-based coding. Essex received an award for brevity and succinctness of their Town Plan.

6:55: David made a motion to go into executive session to review Zoning Administrator candidates. Irene seconded the motion. All voted.

7:15: David made a motion to come out of executive session, Irene seconded the motion. All in favor. David made a motion to recommend a candidate to the SB. Andrea seconded the motion. Pat abstained. All others favored the recommendation.

7:55 Old Business:

Solar- siting update: The commission decided to defer this discussion until by-law changes are finished.

Deadline process discussed. The commission decided there were still too many changes to address to meet the hearing deadlines required to be on the November ballot.

The commission continued to work on the DRB request list.

The next meeting will be June 15, 2016 at 6:30.

8:10 Motion to adjourn was made by Jerry and seconded by Pat.

Respectfully submitted by:

Carolyn Gregson

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The minutes of the June 1, 2016 meeting was accepted this 16<sup>th</sup> day of June, 2016.

Cynthia Seybolt  
Cynthia Seybolt, Chair

*These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.*