

UNDERHILL PLANNING COMMISSION

Wednesday, March 2, 2016 6:30 PM

Minutes-DRAFT

PC Members Present: Cynthia Seybolt (Chair), Gerry Adams, Pat Lamphere, Irene Linde, Andrea Phillips, Jackie Stoner.

6:35 PM: Call to order by Chair Cynthia Seybolt. She thanked Jackie for the attractive and interesting Town Meeting display she created with help from students, which was in a prominent position and got a lot of attention.

6:39 PM: Public comment. None.

6:40 PM: Minutes of the 2/17/16 Minutes were approved as written on a motion by Pat seconded by Irene.

6:45 PM: The Rules of Procedure and Conflict of Interest Policy were circulated and signed by those present. Remaining two members will be asked to sign at the next meeting so the document can be filed as required.

6:55 PM: On a motion by Pat, seconded by Andrea, Cynthia Seybolt was nominated as Chair, and Carolyn Gregson as Vice Chair and Secretary. They were unanimously elected by those present.

7:00 PM: Cynthia updated PC on status of Planning and Zoning positions. The Selectboard voted at its meeting on March 1 to follow the Westford model of full-time Planning Coordinator and part-time Zoning Administrator. Final job descriptions are being coordinated among SB, PC and DRB, and jobs will be advertised soon.

7:10 PM: Review of DRB list of Bylaw concerns was continued. Solar siting was also discussed, with particular interest in the the concept of aesthetic evaluation. No action was taken.

7:25 PM: Other business: discussion of possible new PC member.

~~7:35~~

~~**8:30 PM:**~~ Motion to adjourn was made by Pat, seconded by Irene.

Respectfully Submitted By:
Cynthia Seybolt

These minutes of the March 2, 2016 meeting were accepted this 16 day of March, 2016.

qs corrected

Carolyn S. Gregson

Cynthia Seybolt, Chair (Vice)

Carolyn S. Gregson

These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.