

TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
8:30 a.m., Thursday, October 31, 2013

Selectboard: Brad Holden, Seth Friedman, David Rogers

Town Staff: RaMona Sheppard, Town Finance Officer, Brian Bigelow, Town Administrator, Nate Sullivan, Road Foreman, Sherri Morin, Town Clerk

Public: None

8:30 a.m. Meeting called to order.

8:31 a.m. Discussion concerning Capital Improvement Program.

Discussion was held on the distinction between Reserve Funds and the Capital Improvement Program. Dedicated funds in the CIP have to be spent in the specified year unless approval is received from the voters to carry over into reserve funds for future CIP

Discussion about using a portion of unspent bond proceeds to have the Town Garage roof reviewed.

Seth Friedman moved to use a portion of unspent bond proceeds to retain a consulting engineer that the Town could vette to look into structural and environmental issues with the roof /ceiling. David Rogers seconded and the motion passed 3-0.

Town Administrator to contact Labor & Industry and request a State Fire Marshall review of garage as well.

Selectboard requested that Town Finance Officer perform a cost benefit analysis on the potential leasing of Town Highway vehicles.

Discussion ensued and various options were reviewed. The results of the discussion are reflected on the attached spreadsheet with Total Expenditures and Total Revenues of \$860,000.

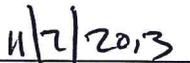
10:05 a.m. Adjournment.

On a motion by David Rogers, seconded by Seth Friedman, the Selectboard adjourns this 10/17/13 meeting. The motion passes 3-0.

Brian Bigelow, Town Administrator
Read and Approved as submitted/amended



Brad Holden, Chair



Date