TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
Underhill Town Hall
Tuesday, October 10, 2017, 5:00 p.m.

Selectboard: Rick Heh and Kurt Johnson
Town Staff: Mona Sheppard, Nate Sullivan and Brian Bigelow
Public: None

5:02 p.m. Call to order, adjustments to agenda. Meeting called to order by Rick Heh.

5:03 p.m. Public Comment Period. None.

5:04 p.m. Executive Session 1 VSA §313(a)(3) the appointment, employment or evaluation of a public officer or employee.

Chair moved that the Selectboard enter Executive Session with staff to discuss the appointment, employment or evaluation of a public officer or employee under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes. Kurt Johnson seconded and the motion passed 2-0.

At 5:55 p.m. the Chair moved to exit Executive Session. Kurt Johnson seconded and the motion passed 2-0.

Two actions were taken as a result of Executive Session.

- Review of Purchasing Policy
- Review of applications for the Highway Department vacancy and interviewed one candidate.

5:59 p.m. Adjournment: On a motion made by Rick Heh and seconded by Kurt Johnson the Selectboard unanimously voted to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended

11/21/17

Rick Heh, Chair Date

Kurt Johnson Vice Chair