

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
Underhill Town Hall
Wednesday, July 5, 2017, 8:00 a.m.**

Selectboard: Kurt Johnson and Pat Sabalis

Town Staff: Sherri Morin, RaMona Sheppard, Pam Shover, Amanda Bosley

Public: Dave Miller

8:00 a.m. Call to order, adjustments to agenda. Meeting called to order by Kurt Johnson. No additions to the agenda.

8:02 a.m. Public Comment Period. None.

8:05 a.m. Discussion about FY 2018 tax rate. Pam Shover explained the new tax rates based on the FY 2018 Grand List valued at \$3,824,238.00 and an approved FY 2018 budget of \$1,960,000.00. The FY2018 tax rates will be: Municipal Tax Rate - 0.5147 (an increase of 0.0175); Local Agreement – 0.0277 (a decrease of 0.0004); Homestead Education – 1.4723 (a decrease of 0.0130); and Nonresidential Education – 1.5289 (an increase of 0.0117). Total Homestead tax rate is 2.0147 (an increase of 0.0041). Total Nonresident tax rate is 2.0713 (an increase of 0.0288). Vice Chair moved to approve the new tax rates for FY 2018. Pat Sabalis seconded and the motion passed 2-0.

Discussion of salary rates for Town employees as set forth in Finance Director's July 5, 2017 memorandum to the Selectboard: 3.0 % increase for Town employees and officials, except Alex Angelino, Amanda Bosley, and Pam Shover as related to her Assistant Treasurers duties; Lori Frohock receives a budgeted salary increase of 12%; and Nancy Bradford will be paid \$15/hour as Assistant Treasurer. Vice Chair moved to approve the salary rates as set forth in Finance Director's July 5, 2017 memo to the Selectboard. Pat Sabalis seconded and the motion passed 2-0.

8:27 a.m. Discussion of authorization of \$22,500.00 expenditure for replacement of 2013 dump truck body, which was budgeted. Vice Chair moved to approve the expenditure. Pat Sabalis seconded and the motion passed 2-0.

8:29 a.m. Discussion of Invitation to Participate in Municipal Roads Grants-in-Aid Pilot Project from the Chittenden Regional Planning Commission, which will provide funding for municipalities to implement best management practices on municipal roads. There is an 80-20 match and the Town's 20% match can be cash or in-kind, including transportation, crew labor, road equipment and other costs directly related to best management practices construction projects. Vice Chair moved to approve and execute the Letter of Intent to Participate in the RPC/DEC Municipal Roads Grants-in-Aid Pilot Project. Pat Sabalis seconded and the motion passed 2-0.

8:32 a.m. The Vice Chair moved that the Selectboard find that premature general public knowledge of developments in pending civil litigation involving the Town would clearly place the Town at a substantial disadvantage. Pat Sabalis seconded and the motion passed 2-0.

The Vice Chair moved that the Selectboard enter Executive Session to discuss pending or probable civil litigation that the Town is a party to under the provisions of Title 1, Section 313(a)(1) of the Vermont Statutes. Pat Sabalis seconded and the motion passed 2-0.

9:20 a.m. The Vice Chair moved to exit Executive Session. Pat Sabalis seconded and the motion passed 2-0. The Vice Chair moved to accept the Albertini trail easement with a use restriction from 6:00 a.m. to 8:30 p.m. Pat Sabalis seconded and the motion passed 2-0.

9:20 a.m. Member Items, Correspondence, Announcements, Schedule. Town Clerk recognized recent Green Mountain Council and Boy Scouts of America honors awarded to Kurt Johnson; the Silver Beaver and the President's Award.

In response to reports of suspicious activity at the parking area at the end of New Road, Sergeant William Warner of the Vermont State Police sent an email with suggestions for signage. Consensus was to discuss the issue at a future meeting with the full Board in attendance.

9:25 a.m. Adjournment: On a motion made by Kurt Johnson and seconded by Pat Sabalis the Selectboard unanimously voted to adjourn.

Submitted by Pat Sabalis

Read and Approved as submitted/amended

A handwritten signature in black ink, appearing to read "Kurt Johnson", is written over a horizontal line.

Kurt Johnson, Vice Chair