

*SPECIAL*  
**TOWN OF UNDERHILL  
SELECTBOARD MEETING MINUTES  
Underhill Town Hall  
Tuesday, June 28, 2016, 6:30 p.m.**

**Selectboard:** Cliff Peterson, Rick Heh and Kurt Johnson

**Town Staff:** Nate Sullivan and Brian Bigelow

**Public:** Ruth Miller (MMCTV), Stephen & Janet Herrero, Craig Heindel, Pam Parshall and Alden Oliver

**6:30 p.m. Call to order, adjustments to agenda.** Meeting called to order by Chair. FY17 Contract with Chittenden County Sheriffs Department added after the Schoolhouse warrant.

**6:31 p.m. Public Comment Period.** None.

**6:32 p.m. Hunt Access Application (RA068T).** Chair noted that applicant's consultant had advised that he would not be in attendance. Craig Heindel, Janet and Stephen Herrero were sworn in and gave testimony. Primary concern expressed was the hydrology of the proposal and the lack of design elements to address the issues.

Area residents Pam Parshall and Alden Oliver also expressed concerns of potential impacts of upstream development.

**6:56 p.m. Deliberative Session.**

Clifford Peterson moved to enter Deliberative Session for discussion of the Hunt access application. Rick Heh seconded and the motion passed by a 3-0 vote.

On a motion by the Cliff Peterson, seconded by Rick Heh, the Selectboard came out of Deliberative Session on a 3-0 vote at 7:44 p.m.

A written decision will be forthcoming in due course.

**7:45 p.m. Highway Department.** Selectboard and Road Foreman discussed various highway Department issues.

- Policy and Practice of recapping tires - Going forward only double cap Michelin brand tires.
- Chair moved that the Selectboard authorize Nate Sullivan to purchase seven Michelin Winter Deep tires to replace the seven double capped tires currently on town fleet at a cost not to exceed \$4,200. Motion seconded and passed 3-0.
- Deane Road – Consensus of Selectboard to contract for the grading of the Class IV portion of Deane Road at the cost of \$500. Chair to discuss with counsel regarding individual residents' actions taken to gate and padlock two Class IV Town Roads.
- FY17 Salt Contract - Consensus of Board to secure 600 Tons of road salt under the state contract price of \$74.35/ton from Cargill Salt.
- FY17 Winter Sand Hauling – Staff to prepare an RFP for a contractor to haul 4,500 Tons of Road Sand; RFP to be reviewed at July 5 Selectboard meeting.

- FY17 purchase of Plate Compactor. Consensus of Selectboard to authorize the purchase of compactor at a cost of \$4,288.00, \$4,200.00 having been in the budget approved at Town Meeting 2016.
- FY17 New Truck Purchase – Consensus of Selectboard to utilize state contract purchasing bid for previously discussed purchase of 2017 International dump truck.
- Road Foreman will provide list of needed culverts in July. It may prove to be an amount (\$15,000 and up) to require initiating the sealed bid process.
- Applications for Full time Road Crew member distributed for review.

**8:23 p.m. Warrant for cost of Change # 1 (Sill Replacement) to Old Schoolhouse #5 renovations**

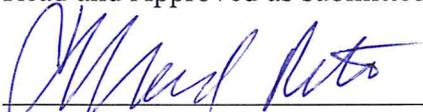
Additional review of Change Order #1 invoice from Fairbanks Construction for Sill Replacement. Cliff Peterson moved that the Chair be authorized to sign a warrant in the amount of \$2,090.07: the difference between the total invoice (\$3,230.81) and the \$1,140.74 approved June 21, 2016. Motion seconded and passed 3-0.

Selectboard and staff reviewed the draft contract with the Chittenden County Sheriff’s Department. Consensus of Board was to not sign at this time and to ask that a representative attend the July 5 meeting.

**8:35 p.m. Adjournment:** On a motion made by Rick Heh and seconded by Cliff Peterson the Selectboard voted 3-0 to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended

	
_____ Clifford Peterson, Chair	_____ Date