

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Underhill Town Hall
Tuesday, June 20 2017, 6:00 p.m.**

Selectboard: Rick Heh, Kurt Johnson and Pat Sabalis

Town Staff: Nate Sullivan

Public: Ruth Miller (MMCTV), Dan Close, Jerry Adams, Jean Crockett, Martin Danaher, Michael Oman, Peter Bennett, Mat Champlin, Roy Spiller

6:00 p.m. Call to order, adjustments to agenda. Meeting called to order by Rick Heh. There were no additions to the agenda.

6:01 p.m. Public Comment Period. Dan Close discussed what he learned about how Burlington and Starksboro dealt with glebe lands and provision of quitclaim deeds and provided documentation to the Board.

6:07 p.m. Executive Session. The Chair indicated that the Selectboard had a conference call with the Town's attorney regarding pending litigation. The Chair moved that the Selectboard find that premature general public knowledge of developments in pending civil litigation involving the Town would clearly place the Town at a substantial disadvantage. Kurt Johnson seconded and the motion passed 3-0.

The Chair moved that the Selectboard enter Executive Session to discuss pending or probable civil litigation that the Town is a party to under the provisions of Title 1, Section 313(a)(1) of the Vermont Statutes. Kurt Johnson seconded and the motion passed 3-0.

7:06 p.m. The Chair moved to exit Executive Session. Kurt Johnson seconded and the motion passed 3-0. No action taken as a result of Executive Session.

7:07 p.m. Jerry Adams / Underhill Energy Committee re: Solar panels on Town property. Jerry Adams and the Selectboard reviewed the memorandum he prepared regarding his research and conclusions regarding the suitability former Underhill Landfill as a potential host site for a solar array. Consensus of the Selectboard is to not move forward on such a project due to the potential of contamination from construction on the landfill and lack of any appreciable financial benefit.

7:20 p.m. Jean Crockett of 11 Downes Road was invited to speak about her dissatisfaction with the roadside maintenance on Downes Road performed on June 13, 2017. Nate Sullivan, Don Tobi (Underhill Tree Warden), and Kurt Johnson will meet with the Crocketts on Wednesday evening, June 21st and review the work.

7:33 p.m. Access Permit of Danaher / RU022. Applicant and Selectboard reviewed application and memorandum prepared by Planning Director Andrew Strniste. Discussion ensued.

Rick Heh moved to approve the Final Access Application (#A17-09) of Martin and Betty Danaher for 22 Russin Drive with standard conditions #1-5, a 15 x 37.5 foot turnaround at end of driveway, and a waiver of sight line distance to the right of driveway. Kurt Johnson seconded and the motion passed 3-0.

7:39 p.m. Underhill-Jericho Fire Department. UJFD Chief Mat Champlin and Assistant Chief Roy Spiller advised the Underhill Selectboard of the Department's plan to substitute the current two paid full time positions with a full time salaried Deputy Chief and a part time hourly paid secretary who would report to the Deputy Chief. Discussion ensued. Chief Champlin indicated that these new positions would be within the current budget.

8:10 p.m. Nate Sullivan, Road Foreman. Road Foreman and Selectboard discussed replacement of 2013 truck body already in budget; an incident with an outside light arcing at the town garage, which will be inspected and repaired by Metruk Electrical; quotes for a bed for the 2007 F-350 pickup truck; shortage of calcium chloride for roads; the status of repairs to the excavator; and a visit by the Regional Planning Commission contractors to review storm water issues and mapping of roads from high priority to low priority.

8:45 p.m. Establishment of Alternative Transportation Committee and Highways Infrastructure and Equipment Committee. The Selectboard reviewed the draft charges for the proposed Alternative Transportation Committee and Highways and Infrastructure Committee.

The Chair moved that the Selectboard establish the Highways Infrastructure and Equipment Committee and the Alternative Transportation Committee as drafted with the modification that the committees would include up to 7 members. Kurt Johnson seconded and the motion passed 3-0.

The Selectboard interviewed prospective Committee member Michael Oman for the Alternative Transportation Committee. Ann Linde and Kat Kearns also expressed an interest in joining the committee, as did Kurt Johnson. The Chair moved to appoint Michael Oman, Ann Linde and Kat Kearns to the Alternative Transportation Committee. Kurt Johnson seconded and the motion passed 3-0.

Kurt Johnson indicated that Michael Weisel, Andy Rowe and Jim Durbrow were interested in serving on the Highways Infrastructure and Equipment Committee. Kurt will speak with other prospective members. The Chair moved to appoint Michael Weisel, Andy Rowe and Jim Durbrow to the committee. Kurt Johnson seconded and the motion passed 3-0.

9:05 p.m. New Business.

Open Town Hall Roofing Bids. The Selectboard reviewed the one bid the Town received from Frank Losman LLC. It was not a sealed bid and it was tabled. The Town will solicit additional bids.

Spring 2017 Groundwater testing results. Selectboard received the Spring 2017 Engineering and Groundwater Sampling Results from Ross Environmental Associates for the semiannual inspection of the former Underhill Landfill. Results are consistent with previous inspections and a copy has been forwarded to Vermont DEC/ANR.

9:15 p.m. Old Business.

Old Schoolhouse #5: RFP was reduced to only include items that fall with the Historic Preservation Grant's Scope of Work and has been issued with bids due on July 11, 2017.

RT 15 Culvert Replacement: Selectboard reviewed Lauren Oates' email (VTDEMHS) of June 14, 2107. Consensus of the Selectboard is to sign the Temporary Easement for the Agency of Transportation Construction, and to require a non-template Vermont Electric Cooperative easement be drafted. That amended VEC easement will need to be in conformance with the FEMA imposed deed restrictions for the property.

9:27 p.m. Warrants and Minutes. By consensus the Board reviewed and signed current warrants.

Rick Heh moved to approve the minutes of the June 6, 2017 Special Meeting of the Selectboard. Kurt Johnson seconded and the motion passed 3-0.

Rick Heh moved to approve the minutes of the June 6, 2017 Regular Meeting of the Selectboard. Kurt Johnson seconded and the motion passed 3-0.

9:35 p.m. Member Items, Correspondence, Announcements, Schedule: Notice made of the next Regular Selectboard meeting being held on July 11, 2017 and of Special Meetings scheduled for June 21 and July 5.

Selectboard acknowledge receipt of:

- Thanks from Cynthia Seybolt, Chair of the Planning Commission for the Selectboard's follow-up on the recommendation regarding the establishment of an Alternative Transportation Committee.
- Email from Tree Warden Don Tobi regarding roadside clearing on Downes Road.
- Draft letter to Dan Close re: Glebe Land / 11 High Meadows Road, Selectboard reviewed and signed/modified.
- Draft letter to John Barbour re: advisory signs on Pleasant Valley Road, Selectboard reviewed and signed/modified.

Kurt Johnson reported on the Roadway Fundamentals workshop he recently attended.

10:00 p.m. Adjournment: On a motion made by Rick Heh and seconded by Kurt Johnson the Selectboard unanimously voted to adjourn.

Submitted by Pat Sabalis

Read and Approved as submitted/amended



Rick Heh, Chair

Date