

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
Underhill Town Hall
Thursday May 14, 2020, 4:00 p.m.
Remote Meeting**

Selectboard: Dan Steinbauer, and Bob Stone and Peter Duval

Town Staff: Brad Holden

Public: Pat Sabalis, MMCTV

4:00 p.m. Call to order, adjustments to agenda. Meeting called to order by Dan Steinbauer. A conversation regarding Green-up Day was added to the agenda.

4:02 p.m. Public Comment Period. No public comment.

4:03 p.m. Town Administrator Screening Committee. The newly established screening committee consists of Pat Sabalis, Dean Haller, and Brad Holden. Pat Sabalis was present for this portion of the meeting. Chair Dan Steinbauer would like to see the screening committee make the initial first pass through all twenty-four applications and provide a brief summary of why they chose who they did. Selectboard Member Peter Duval is also interested in hearing about minority opinions from the committee. Vice-Chair Bob Stone feels the group should act as a whole to narrow the field down to three candidates. Pat Sabalis would like to hear from the Selectboard, individually, in regards to the characteristics they feel make for a good Administrator. Dan would like each member to respond to screening committee about that. Pat asked if we had a recent salary survey from the Vermont League of Cities and Towns and wanted to pin down a deadline when the committee would report back to the Selectboard. June 2nd at 4:00 PM was chosen to be the date that the committee would report back to the Board.

4:31 p.m. Class 4 Road Gravel Application, Waiver and Release. The Board came to a positive consensus regarding the revised form that was edited by the Town's attorney. The Board wants to ensure that the Class 4 Roads getting the material will remain passable and not be obstructed for any great length of time.

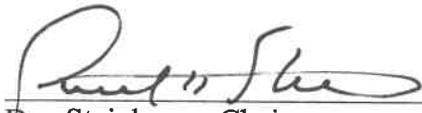
4:42 p.m. Green up Day May 30, 2020. After some discussion the consensus of the Selectboard was to cancel Green up Day for this year due to the COVID-19 pandemic and out of an abundance of caution.

4:50 p.m. Executive Session per Title 1 V.S.A. Section 313(3) to discuss the appointment or employment or evaluation of a public officer or employee. On a motion by Dan second by Bob the Selectboard voted 3-0 to enter into executive session. Action taken as a result of the Executive Session was to offer Laurie Graham the position of record keeper for the Selectboard and to have Brad reach out to her with an offer which the Board will revisit in three months with Laurie.

5:15 a.m. Adjournment. On a motion made by Dan and seconded by Bob the Selectboard voted 3-0 to adjourn.

Submitted by Brad Holden, Interim Town Administrator

Read and Approved as submitted/amended



Dan Steinbauer, Chair

7/14/2020

6/2/2020 Approved

Date