

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
Underhill Town Hall
Tuesday, May 9, 2017, 5:30 p.m.**

Selectboard: Rick Heh, Kurt Johnson and Pat Sabalis (electronically via Skype)

Town Staff: Nate Sullivan, Lori Frohock, RaMona Sheppard, Brian Bigelow

Public: None

5:30 p.m. Call to order, adjustments to agenda. Meeting called to order by Rick Heh. No adjustments to agenda.

5:31 p.m. Public Comment Period. None

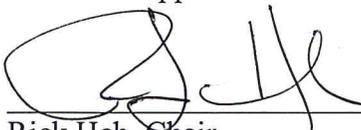
5:32 p.m. Executive Session. Chair moved to enter into Executive Session with Road Foreman Nate Sullivan, Human Resource Director RaMona Sheppard and Lister Lori Frohock under 1 VSA §313(a)(3) to discuss personnel matters. Kurt Johnson seconded and the motion passed 3-0 on a roll call vote. 6:05 p.m. - On a motion by the Chair, seconded by Kurt Johnson and passing 3-0 on a roll call vote, the Selectboard exited Executive Session.

Executive session summarized as continued discussion concerning road crew employee improvement, development of a training program, and scheduled to be revisited in July 2017 and that current Listers will meet to discuss shared training for new Assessing Clerk. After Pam Shover retires June 30th, Lori Frohock will continue one day per week into the new fiscal year, the State of Vermont District Supervisor would be called on with questions and NEMRC utilized for one-on-one training as needed.

6:10 p.m. Adjournment: On a motion made by Rick Heh and seconded by Kurt Johnson the Selectboard voted unanimously to adjourn on a roll call vote.

Submitted by Rick Heh, Chair

Read and Approved as submitted/amended



Rick Heh, Chair

5-23-17

Date