

**TOWN OF UNDERHILL
SELECTBOARD REGULAR MEETING MINUTES
Underhill Town Hall
Tuesday April 7, 2020, 4:00 p.m.
Online Meeting**

Selectboard: Dan Steinbauer, and Bob Stone and Peter Duval

Town Staff: Sherri Morin, Brad Holden

Public: Angelike Contis (MMCTV)

4:00 p.m. Call to order, adjustments to agenda. Meeting called to order by Dan Steinbauer. No adjustments to agenda.

4:01 p.m. Public Comment Period. No public comment

4:02 p.m. COVID-19 Update. The April 5, 2020 Situation Report 24 published by the Vermont State Emergency Operations Center was supplied to the Board as part of the meeting packet. Dan gave an overview noting the map that gives a case count by county, Chittenden has the highest number of confirmed cases. Bob Stone who is currently Underhill's Emergency Management Director informed the Board that the State has introduced a new reporting dashboard and gave the Board an update regarding Situation Report 26, today's report. Bob will forward the link to the rest of the Board and Town Staff. Sherri reported on the situation at the Town Office. Peter suggested the use of masks in the Town Office and gave some examples of what could be substituted in place of an N-95 mask.

4:29 p.m. Grants/FEMA Updates. Brad reported that the grant deadlines for VTRANS as well as the FEMA buyout application on Dumas Road have all been extended.

4:30 p.m. New Business.

Notice of Claim - Consolidated Communications. While working on Timber Ridge Road in February one of the Town trucks damaged an overhead communications line. Consolidated Communications filed a damage claim for \$4,337.57. Sherri forwarded the claim to the Vermont League of Cities and Towns. Upon review VLCT recommends payment of this claim through PACIF, Property and Casualty Intermunicipal Fund. There was a consensus from the Board to follow VLCT's recommendation.

4:34 p.m. Place Sense Contract for Consulting Services. The work plan, work schedule and budget for this housing needs assessment were reviewed at the last meeting. Bob moved to authorize the Chair to sign the contract, Peter seconded, and motion passed 3-0.

4:45 p.m. Warrants and Minutes: Review/Approve current Warrants and the Selectboard Minutes of March 19th Meeting. Peter moved to accepted the Warrants, Dan seconded, motion passed 3-0. Peter noted a name spelling correction on the March 19 minutes. Peter moved to accept the minutes with that correction, Dan seconded, and motion passed 3-0.

5:05 p.m. Member Items, Correspondence, Announcements, Schedule. The next regularly scheduled Selectboard meeting will be Thursday April 23, 2020 at 6:00 p.m.

14 Lap Run Access Permit Amendment supplied by Andrew Strniste, Planning Director & Zoning Administrator, was included in the correspondence. Brad informed the Board that no action was needed and that the private road was gated. Discussion ensued regarding the gate and the ability for emergency services to be able to have access into the gate. Brad will follow up on the status of emergency access.

Bob informed the Board that Harry Schoppmann III, Deputy Chief of the Underhill Jericho Fire Department, has given his resignation. Bob suggested write a thank you letter to Harry for all his service on the behalf of the Town.

Bob asked about whether the Town Recreation Committee had taken the ice skating rink. Brad will follow up with the Recreation Committee to see what their plans are.

Peter observed activity on the Mountain Road near the CCC Road and was concerned about signage being on the Highway instead of on the trailhead and was concerned about erosion on trails that were not snow covered. Over parking on the Town Road didn't appear to be an issue. Dan feels the placement of the sign was up to the State of Vermont and not under any authority of the Town of Underhill. The Vermont State Parks' decisions are likely reflective of the overall Covid-19 response.

The Board reviewed the net metering analysis provided by Green Lantern. This includes the Town Hall property and the Town Garage property.

Bob and Peter inquired about having an Executive Session. Dan explained that there were certain guidelines for having Executive Sessions, by State law. They are limited to legal issues, personnel issues, and contract negotiations with outside vendors. Peter would like to discuss the Diffenderffer parking proposal in Executive Session because it's a real estate negotiation. Bob recommends getting more guidance from Andrew and the DRB before getting back to Mr. Diffenderffer. Bob would like to include an Executive Session for next time to discuss a personnel matter.

5:42 p.m. Adjournment. On a motion made by Peter Duval and seconded by Bob Stone the Selectboard voted 3-0 to adjourn.

5:43 p.m. Liquor Control Board. The Chair called the Board of Liquor Control to order to review two license renewals. One for Jacobs and Son Market and the other for Well's Corner Market. Sherri explained the process and informed the Board that each of the stores are subject to random checks by the State of Vermont and to date there has been no issue with either store.

Bob moves to renew the two liquor licenses, Peter seconds, no discussion and the motion passed 3-0.

5:49 p.m. Adjournment. On a motion by Bob Stone and seconded by Peter Duval the Board of Liquor Control voted 3-0 to adjourn.

Submitted by Brad Holden, Interim Town Administrator

Read and Approved as submitted/amended



Dan Steinbauer, Chair

4/27/2020

Date