

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Underhill Town Hall
Tuesday, January 29, 2019 6:00 p.m.**

Selectboard: Kurt Johnson, Pat Sabalis and Dan Steinbauer

Town Staff: Sherri Morin, Brian Bigelow

Public: Peter Bennett (Note: due to weather the meeting was not covered by MMCTV.)

6:00 p.m. Call to order, adjustments to agenda. Meeting called to order by Chair. Add Energy Committee Website to New Business,

6:01 p.m. Public Comment Period. None.

6:02 p.m. Old Business.

FY19-20 Budget Review Update. Selectboard and staff discussed proposed limited changes and finalized the FY2020 budget with a 9.7% reduction in tax rate to \$0.4801 per \$100 of Grand List value.

To accommodate the Energy Committee the agenda was modified to have discussion with Chair Peter Bennett at 6:56 p.m rather than wait for New Business. Input from Vermont League of Cities and Towns (VLCT) was reviewed. Consensus of Selectboard was to approve adding a link to an Underhill Energy Committee Website to the Town website. The Town website will still function as the statutorily recognized site for all public business (Minutes, Agendas, etc.) of the Committee but the link would provide general energy and energy conservation information.

Draft Town Meeting Articles. Draft articles reviewed by Selectboard and Staff. Changes agreed upon by consensus of Selectboard and made by Town Clerk.

Chair moved to approve the Warning as modified. Pat Sabalis seconded and the motion passed by a vote of 3-0. Selectboard and Town Clerk signed the Warning.

Draft Selectboard Report. Comments discussed. Staff to modify and distribute for review.

Draft Financial Report. Comments discussed. Staff to modify and distribute for review.

8:11 New Business.

Health Reimbursement Arrangement (HRA). Draft HRA Plan documents discussed. Staff to contact Northeast Benefits Management and add 'Leased Employees' to exclusions. Pat Sabalis to research applicability of Family and Medical leave Act.

Compensation Comparisons. Chair reviewed first pass of review by Job Title of VLCT's 2018 Salary Survey. It is anticipated that Human Resources consultant will go into greater depth.

FY18 Audit. Final audit distributed. Staff to invite A.M. Peisch to attend the February 26th meeting.

8:44 p.m. Warrants and Minutes. By consensus the Board reviewed and signed current warrants.

Kurt Johnson moved to approve the minutes of the January 15, 2019 Regular Meeting of the Selectboard. Pat Sabalis seconded for discussion purposes. Proposed edits discussed, agreed upon and the motion passed by a vote of 3-0. Staff to make changes for Chair to sign.

8:51 p.m. Member Items, Correspondence, Announcements, Schedule.

Member Items.

- Selectboard directed staff to invite a VLCT/PACIF representative to attend an upcoming meeting for discussion on insurance coverage.
- Selectboard directed staff to invite the Town Assessor to attend the February 12 meeting to have preliminary discussion on the timing of and recommendations for the next town wide reappraisal.

Correspondence. Selectboard acknowledged receipt of:

- Email from Cynthia Seybolt resigning from Planning Commission.
- Email from Bernie Peine resigning from Recreation Committee.
- Reply from A.M. Peisch regarding question about municipal borrowing limits. Statutorily (24VSA §1762) towns are prohibited from borrowing in excess of 10 times their Grand List.

Schedule. Notice made that the next Regular Selectboard date is February 12, 2019 and that a Special Meeting, joint with Jericho, may be scheduled prior to then.

9:04 p.m. Adjournment. On a motion made by Kurt Johnson and seconded by Pat Sabalis the Selectboard adjourned on a vote of 3-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended



Kurt Johnson, Chair