

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Underhill Town Hall
Tuesday, August 18, 2015, 6:00 p.m.**

Selectboard:, Cliff Peterson, David Rogers and Rick Heh

Town Staff: RaMona Sheppard, Nate Sullivan

Public: Capt. Mike Major, Scott Tower, Susan Thomas, Mark Arenberg, David Eckman, Steve Meyers

6:01 Adjustments to agenda:

Additions to New Business: Discuss upcoming CIP process / schedule

6:05 p.m. Public Comment Period. No members of the public present.

6:10 p.m. Capt. Mike Major from the Sheriff's Dept. visited to discuss details and conditions of the Contract Renewal. On a motion made and seconded, the Selectboard voted 3-0 to renew the contract with the following Conditions: 1) Annual cost not to exceed \$15,000; 2) Amend Appendix A to reference "all Town highways" & "Monday – Friday up to 20 hours per week"

6:25 p.m. Scott Tower & Susan Thomas of the Underhill Historical Society came in to discuss a Grant Application intended for School House #5 building renovation. Grant requirements were discussed including a) matching dollar amount must be "in hand" at the time of application; b) The receiving organization must have ability to fund the total cost of project work; and c) The receiving organization will pay for the project work up front and be reimbursed via the allocated Grant monies. On a motion made and seconded, the Selectboard voted 3-0 to proceed in principle as follows: The Town will submit a grant application for \$20,000 for Schoolhouse renovation. The Historical Society will give the Town \$20,000, which will become Town funds and which the Town will then use as its required match (for a total project cost of \$40,000). The Town will also include \$10,000 in the FY17 budget that, subject to approval at Town Meeting 2016, for schoolhouse repairs. If this line is approved, \$10,000 of the Historical Society donation will be refunded. In the event that the grant is not received or the \$10,000 for schoolhouse renovation is not approved at Town Meeting, the \$20,000 donation to the Town by the Historical Society will be returned to the Historical Society.

6:40 p.m. Based on revised engineering analysis, Mark Arenberg and David Eckman of Eckman Engineering presented revised engineering plans to replace Deane Rd culvert with a 6'x6' precast concrete box culvert sections vs. originally proposed 10'x6' sections. Replacement was expected to take three days. To enable thru traffic particularly emergency vehicles, various options were discussed including setting a temporary culvert with minimum travel surface to one side of the work area. The specifics of this work to be fleshed out over the coming weeks. And in order to procure the concrete box culvert material and complete the culvert replacement within the Fall construction time frame: A motion was made and seconded, whereby the Selectboard voted 3-0 to have Eckman Engineering move forward with the design, bidding on the concrete box culvert, and replacement of Deane Rd culvert with the

condition that the final costs, bids, schedules and other necessities be approved by the Selectboard.

6:55 p.m. Access/sign Permit Applications:

On a motion made and seconded, the Selectboard voted 3-0 to Approve the Access Permit for Steve Myers – 63 Range Rd. to widen his driveway with condition it adhere to provided drawings and B-71 driveway standards and other standard conditions. No current structure is on the property. Existing culvert to be replaced by the Town.

On a motion made and seconded, the Selectboard voted 3-0 to Approve the Access Permits for VT Gas Systems at 6 Meadow Lane and 18 Meadow Lane, with conditions they adhere to submitted drawings.

On a motion made and seconded, the Selectboard voted 3-0 to Approve the Access Permit for Stone Underground Const. at 26 Blakey Rd. for an underground utility with conditions it adhere to submitted drawing and the top of the bore be at least 3' below the bottom of the cross culvert.

7:15 p.m. Old Business:

On a motion made and seconded, the Selectboard voted 3-0 to accept the revised Energy Committee Mission Statement.

7:25 p.m. New Business:

On a motion made and seconded, the Selectboard voted 3-0 to appoint Rachel Fifield to the CCRPC Planning Advisory Committee and All-Hazards Plan Committee.

Acknowledged and briefly discussed the resignation Letter for outgoing ZA and PC Administrator Sarah McShane.

On a motion made and seconded, the Selectboard voted 3-0 to approve the Cargill salt bid, maximum 600 tons at the price of \$74.35 / ton.

On a motion made and seconded, the Selectboard voted 3-0 to part-time hire Denise Angelino to the Town Highway Dept. subject to passing the required drug test.

On a motion made and seconded, the Selectboard voted 3-0 to approve the Town Highway Structures Program FY 2016 (BC1639) \$22,500 Grant – for Mountain Rd culvert.

Briefly discussed the Abutters Notice – for Durbrow Conditional Use for a mobile food truck.

Nate Sullivan indicated that Road cold-patch material was now on hand and that the Road Crew would begin to repair / fill in the current road cracking.

Discussed Kyle Austin's (Clay Point Assoc.) email summary of Asbestos testing results for property at VT539 Rt 15, found only two locations: master bathroom joint compound &

window glazing in barn across Rt 15. Granted Cliff Peterson permission to instruct Mike Weisel to proceed with abatement work.

Discussed Town CIP - Capital Improvement Program process and timeframe. Selectboard will initiate formal discussions beginning at their September 1, 2015 regular meeting.

7:40 p.m. Warrants and Minutes: Current Warrants approved. On a motion made and seconded, the Selectboard voted 3-0 to accept the Selectboard minutes of August 4, 2015 regular meeting with correction of "Eckhart" to "Eckman".

7:45 p.m. Member Items, Correspondence, Announcements, Schedule

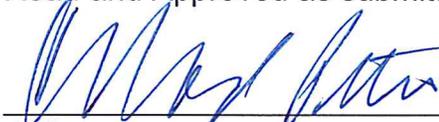
The next regularly scheduled Selectboard meeting will be September 1, 2015.

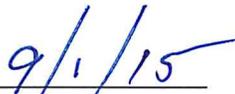
7:50 p.m. On a motion made and seconded and on a specific finding that premature disclosure would severely prejudice the Selectboard and Town, the Selectboard voted 3-0 to enter in to Executive Session pursuant to 1 VSA 313(a)(1)(E)-(F) to discuss Repa Trail litigation and receive advice of counsel.

8:02 p.m. On a motion made and seconded, the Selectboard voted 3-0 to exit Executive Session. No action was taken.

8:02 p.m. On a motion made and seconded, the Selectboard voted 3-0 to adjourn.

Read and Approved as submitted/amended.


Clifford Peterson, Chair


Date