

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
6:00 p.m., Tuesday, February 17, 2015**

Selectboard: Seth Friedman, David Rogers and Cliff Peterson

Town Staff: Pam Shover and Brian Bigelow

Public: Benjamin Bornstein, Betsy Beck, Kevin Tarrant, Brad Holden, Tom Yager, Stan Senger, Judith Couillard, Bernie Couillard, Carol Menard, Carl Menard, Jim Foley, Beth Demas, David Crane, Floyd & Nancy Scott, Carolyn Gregson, Peter Duval, Adam McPadden, Dale Walker, Ariel Krolick and Phil Jacobs

6:00 p.m. Meeting called to order. Agenda adjusted to add an Executive Session to discuss legal issues and personnel issues after Member Items.

6:03 p.m. Public Comment – Brad Holden noted that as a result of the School Merger vote the Central School property would be signed over to the Mount Mansfield Modified Union School District. He proposed consideration of a subdivision prior to that time which would separate the 18 acres into two lots. One lot would encompass all of the improvements and land required for the mission of the school. The other lot would be retained by the Town of Underhill and perhaps leased back to the District. Consensus of Board was that further research and discussion was warranted.

6:05 p.m. Discussion of Town Mapping Requirements.

Chief Lister Pam Shover and Brad Holden advised the Board that they had researched how much work would be required to bring the Town's mapping up to date reflecting the most recent parcel changes with the goal of having the map match the Grand List as established on April 1, 2015. One to two days of work in the range of \$1,000-\$1,200 was estimated. Consensus of Board was to find the money. Pam Shover asked to contact Finance Director for status of budget line.

Due to the next agenda item being warned as a public forum at 6:30 p.m. the consensus of the Board was to commence with Old Business and New Business until that time. These items would be revisited if members of the public arrive.

6:10 p.m. Old Business:

Town Highway Garage – Selectboard reviewed status of work performed at the Highway Garage by Alliance Mechanical. Box, panel and infrared modifications have been made. The hanging mechanisms for the scrubber units will be replaced on February 18. Consensus of Board was to have the Project Engineer return to approve the modification. Board discussed the maintenance program proposal. Consensus of Board was to have Staff devise a program for in house maintenance to the extent possible.

FEMA HGMP VT539 – Kick Off meeting scheduled for February 18. Process for appraisal of property to follow.

Deane Road Culvert Replacement – Town Administrator drafting RFP and Scope of Work for Board review.

Traffic Impact Study for Jericho Market – Copy of Trudell Consulting Engineers' study has been received. Consensus of Board was to post the study on the Town Web site and to utilize Front Porch Forum to advise interested people that it was available for their review.

6:24 p.m. New Business:

Marc Maheux letter re: PH038 access - Consensus of Board was to have Staff draft a letter confirming if no changes are proposed to the driveway layout from Poker Hill Road to the detached garage as shown on the plan prepared by David Tudhope L.S. (Project #759, dated 5/20/11) then an Access Permit is not required. Proposed changes to existing conditions would necessitate application and review.

6:30 p.m. Public Trail Portion of Repa Road -

Public Forum opened. Selectboard explained that the Town is represented by consul and was here to listen.

Attorney Beth Demas, representing the Eastman Trust summarized the Trust's requests. Potential purchaser Douglas Edwards confirmed that he would timber and sugar the property and would like to be able to have one residence on it.

Area residents Stan Senger, Adam McPadden, Floyd Scott, Carl Menard, Bernie and Judith Couillard spoke to the issue. Emails were received from Craig Armstrong, Dean Mogavero and Dawn Servon.

Potential impacts on the area, increased Repa Road traffic, natural resources, and possible future requests for additional housing were commonly expressed concerns.

Two additional Westford parcels are beneficiaries of stipulations from 2001 allowing silvacultural uses of the trail. Tom Yager representing A. Johnson Company spoke to the issue. Benjamin Bornstein and Attorney Jim Foley spoke about Borenstein's requests of the Town and the Eastman Trust.

Underhill resident Brad Holden raised the question of trail or highway status of the westernmost ~238ft of Repa Road. Former Town Administrator Carolyn Gregson opined that the result of the 2000 process was reclassification to trail status.

Public Forum concluded; no specific timeline for determination set.

6:58 p.m. New Business (continued):

Town Plan Update – Notice made of receipt of memorandums received from Town Planner regarding the Town Plan adoption process. The Underhill Planning Commission will hold a Public Hearing on March 18, 2015. Subsequent Selectboard hearings are tentatively scheduled for April 28 and May 12, 2015

Reappointments for Town Boards and Commission -

Cliff Peterson moved to appoint Charles Van Winkle to a three year term on the Underhill Development Review Board effective Town Meeting Day 2015. David Rogers seconded and the motion passed 3-0.

Cliff Peterson moved to appoint Shanie Bartlett to a one year term as an Alternate Member on the Underhill Development Review Board effective Town Meeting Day 2015. David Rogers seconded and the motion passed 3-0.

Cliff Peterson moved to appoint David Edson and Irene Linde to four year terms on the Underhill Planning Commission effective Town Meeting Day 2015. David Rogers seconded and the motion passed 3-0.

7:05 p.m. Walker Access Permit (TU053)

Dale Walker and Ariel Krolick in attendance to present their proposed location. Abutter Jon Thomas in attendance and in support of the new location. Town Administrator and Road Foreman concerned over sight distance to the right when accessing Tupper Road. Consensus of Board to continue application until next meeting.

7:26 p.m. Traffic Impact Study for Jericho Market – Phil Jacobs arrived to discuss study with the Selectboard, curious why Park Street was not included in the study. Consensus of Board was that impacts would occur beyond the Dickenson Street and Raceway Road intersections with Route 15. Cliff Peterson to draft letter to Jericho Development Review Board requesting that the study area include Park Street.

7:48 p.m. Warrants and Minutes.

Current Warrants reviewed and signed.

Review of February 3, 2015 Special Meeting Minutes. David Rogers moved to approve the minutes of the Selectboard's February 3, 2015 Special Meeting. Cliff Peterson seconded and the motion passed 3-0.

7:48 p.m. Member Items, Correspondence, Announcements, Schedule.

The next regularly scheduled meeting is Town Meeting Day March 3, 2015 at 6:00 p.m. and the polls do not close until 7:00 p.m. By consensus of the Board the schedule will

