

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
4:30 p.m., Tuesday, December 9, 2014**

Selectboard: Seth Friedman, David Rogers and Cliff Peterson

Town Staff: Brian Bigelow

Public: None

4:30 p.m. Meeting called to order. Adjustments to agenda: Consideration of an Executive Session

4:31 p.m. Public Comment – No members of the public in attendance.

4:32 p.m. Executive Session -

Based upon conversations with the Municipal Attorney, and to discuss legal advice received, Cliff Peterson moved to have the Board enter Executive Session to discuss active legal matters involving the Town upon specific findings by the Board that premature general public knowledge would create a substantial disadvantage for an interested party. A minor point relating to a personnel matter will be discussed separately. David Rogers seconded the finding and the motion to enter Executive Session. The finding and motion passed 3-0.

On a motion by David Rogers, seconded by Cliff Peterson and passing 3-0; the Selectboard exited Executive Session. No actions taken or decisions made as a result of Executive Session.

The finding and motion passed 3-0.

On a motion by David Rogers, seconded by Cliff Peterson and passing 3-0; the Selectboard exited Executive Session. No actions taken or decisions made as a result of Executive Session.

4:59 p.m. Draft FY15-16 Budget – Draft expenses (printed 12/01/2014) reviewed line by line with the following modifications approved by consensus of the Board:

SB - Legal Fees to \$10,000
SB - Contingency to \$18,500
Admin - Supplies to \$100
TC - Training to \$500
Fin - Supplies to \$200
PO - Maintenance & Repair to \$3,700
PZ - Legal Fees to \$7,000
PZ - Supplies to \$500
HW - Heavy Equipment Maint to \$25,000
HW - Small Equipment Maint to \$1,500
HW - Small Tools to \$1,600
HW - Roadside Maintenance to \$15,000

SB - Advertising to \$400
Admin - Training to \$200
TC - Salaries: other to \$6,000
TC - Travel to \$750
TH - Office Supplies to \$7,500
SH - Maintenance & Repair to \$20,000
PZ - Advertising to \$2,500
PZ - Technical Expenditures to \$0
HW - Dump Truck Maint to \$25,000
HW - Rental of Equip & Vehi to \$2,000
HW - Gas/Oil/Grease to \$60,000

Move CUSI from General Appropriations to Public Safety at \$6,182. Have their requested increase (\$1,236) included as a ballot item for Town Meeting.

David Rogers moved to increase employee salaries by 1.9%. Motion seconded by Cliff Peterson and passed 3-0.

Items for additional review include: all InsOptOut line items; PZ – Mapping, Local Agreement; HW – Pavement Repair/Retrea (need break out of proposed work); Listers – Salaries (recalculate at 2,000 hours); Personnel Policy re; repayment, revisit municipal mapping options with Brad Holden, Ed Moore and staff.

With the above modifications it is still anticipated to be a budget increase in excess of 4%. Additional work session with staff to be scheduled.

5:59 p.m. Member Items, Correspondence, Announcements, Schedule.

The next regularly scheduled meeting is December 9, 2014 at 6:00 p.m.

6:00 p.m. Adjournment.

David Rogers moved to adjourn. Cliff Peterson seconded and the motion passed 3-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended.


Seth Friedman, Chair

12/23/14
Date