

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
6:00 p.m., Tuesday, December 9, 2014**

Selectboard: Seth Friedman, David Rogers and Cliff Peterson

Town Staff: Brian Bigelow

Public: Will Towle, Charlie VanWinkle, Penny Miller, Bill Young, Austin Hart, Jon Thomas and Kris Thomas

6:05 p.m. Meeting called to order. Adjustments to agenda: Notice made of withdrawal for access review at JB008 and will follow the Selectboard practice of making adjustments to the agenda order as timing allows.

6:06 p.m. Public Comment – None

6:08 p.m. Joint meeting with Development Review Board

Underhill Development Review Board members Charlie VanWinkle, Will Towle and Penny Miller met with the Selectboard for a discussion relative to: the areas of responsibility of the two Boards and Planning Commission, the draft Road, Driveway and Trail Ordinance and potential impacts on applicants. Significant discussion took place regarding the various bodies' statutory obligations and limitations, underlying philosophies, potential processes and distinctions between a policy and an ordinance. Technical aspects of the draft were not discussed at this time. Additional conversations will be scheduled.

Consensus of the Selectboard was to commence the process of having applicants receive a preliminary access approval as early in the Development Review process as practical.

7:45 p.m. Maple Leaf Farm –

Bill Young and Austin Hart met with the Selectboard to discuss Attorney Hart's letter of November 26, 2014 requesting that the Town proceed to the State regarding the organization's application on 32 VSA §3802(4) and §3832(7). Input from the State Tax Department has been lacking. Bill Young offered to contact state personnel requesting a determination. The Selectboard encouraged Bill Young to make the attempt. Absent a positive response from the State, the Board would proceed with the ballot question.

8:10 p.m. Old Business -

Tupper Road Speed Study - Selectboard and Staff reviewed 12/8/14 memorandum from Sai Sarepalli/CCRPC. 12/9/14 email from Dale Walker (TU053) expressing dissatisfaction with aspects of the study was read by Chair. Jon Thomas (TU065) spoke in support of the study. Selectboard advised Jon Thomas that operating an ATV on a Class IV Town Highway is only legal during the snow season when the highway is

not being maintained. Consensus of the Board was to not proceed with changing the speed limit on Tupper Road.

FEMA HMGP VT539 – Consensus of the Board was to proceed and authorize the Chair to sign the Subgrant Agreements to take the initial steps with the process.

Engineer design quotes for Dean Road Culvert have been solicited. Two responses have been received. Two additional engineering firms have not submitted quotes yet.

8:27 p.m. New Business –

Poker Hill School's request for a waiver to the Winter Parking Ordinance for the school's annual Winter Solstice Celebrations was reviewed. Consensus of Board is to approve waiver and to have Staff reply with the same conditions as last year.

Groundwater testing results for the Underhill Landfill and Town Highway Garage Fall 2014 reviewed. Results consistent with previous and copies sent to the State.

Proposed change to Selectboard Rules of Procedure considered. Additional information relating to warrants and payroll to be obtained from the Town Finance Officer for next meeting.

8:42 p.m. Minutes and Warrants

Current Warrants reviewed and signed by Selectboard.

David Rogers moved to approve the minutes of the November 25, 2014 Regular Selectboard Meeting. Seth Friedman seconded and the motion passed 2-0-1 (Cliff Peterson abstaining).

Cliff Peterson moved to approve the minutes of the December 2, 2014 Special Selectboard Meeting. David Rogers seconded and the motion passed 3-0.

8:50 p.m. Member Items, Correspondence, Announcements, Schedule.

- Consensus of Board to have Chair sign work plan and cost estimate for CY2015 water Quality Monitoring by Ross Environmental Associates, Inc.
- Copies of Jericho Development Review Board notice received for proposal on the Town Line in Underhill Flats (364 Vermont Route 15)
- Consensus of Board to approve the 5 year contract for a new postage meter with Mail Finance Co.
- Consensus of Board to have Chair sign off on 12/1/14 invoice from Merriman Smart PLC in the amount of \$360.

The next regularly scheduled meeting is December 23, 2014 at 6:00 p.m.

Joint Session with Jericho Selectboard scheduled for December 10, 2014 at UJFD Station in Underhill at 7:00 p.m.

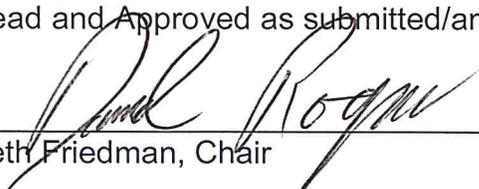
Discussion about the need for a Special Meeting in the interval for continued FY15-16 budget discussions and for Employee Reviews ensued. Consensus of Board was to schedule one for 8:30 a.m. on December 17, 2014.

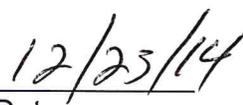
9:02 p.m. Adjournment.

David Rogers moved to adjourn. Cliff Peterson seconded and the motion passed 3-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended.


Seth Friedman, Chair


Date