

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
6:00 p.m., Tuesday, September 2, 2014**

Selectboard: Seth Friedman, David Rogers and Cliff Peterson

Town Staff: Brian Bigelow, Nate Sullivan

Public: Ruth Miller (MMCTV), Aaron Brillhart

6:04 p.m. Meeting called to order. Chair added Roaring Brook and Beartown Gravel Pit to Old Business.

6:05 p.m. Public Comment –

Aaron Brillhart presented a letter and spoke to the Board about the Harvest Run access culvert and the tax process in general and the neighborhood factoring in specific. The Board confirmed that the local appeal process he is following with the Board of Civil Authority is the appropriate track for his specific case and as his general taxation policy questions are statutory in nature they are appropriate points for future discussions with legislative representatives. The Harvest Run Culvert can not go lower due to the main phone lines. Realignment and/or an arch or squashed pipe replacement may be appropriate and should be discussed during the CIP process. Staff to see if there has been any engineering performed to date.

6:35 p.m. John Access Permit Application (IS419)

No one was in attendance for the application. The Selectboard reviewed additional information provided by the John's contractor Roy Dunphey. General Discussion was held about the adequacy of the submitted information. The consensus of the Board was that there remains insufficient information to approve the application. Current drawings are deficient in depicting: the 'T' at the intersection of the Lot 1 driveway and the shared driveway portion, complete Lot 1 driveway information (not just the portion on Lot 1 but to include the portion within the right-of-way over Lot 2) to include ditching and drainage information, profile and actual contours. By consensus the Selectboard continued the application to the September 16 meeting.

6:55 p.m. Town Pond

General discussion occurred about the level of the problem and potential effectiveness of various proposals. The mixed nature of public input was noted.

David Rogers moved to not pursue any sort of gate or chain at this time. Cliff Peterson seconded and the motion passed 2-1 (Seth Friedman dissenting).

7:07 p.m. Draft Road, Driveway and Trail Ordinance

Discussion about the access application process ensued. Recognition made of the variety of complexity levels for different applications and sites. Interest in having

independent third party review was noted and language to be proposed in subsequent drafts.

7:26 p.m. 2013 State–approved Town Road and Bridge Standards

Cliff Peterson moved to have the town adopt the January 2013 Standards and that the Selectboard sign the Certification of Compliance form. David Rogers seconded.

Selectboard discussion ensued about the costs and benefits of adoption. Consensus was not reached and the motion withdrawn by Cliff Peterson. Staff directed to contact VTrans personnel and schedule a time for a meeting with the Board.

7:35 p.m. Old Business

- Roaring Brook – Staff directed to contact Dean Grover regarding status on Roaring Brook engineering.
- Beartown Pit - The Board discussed the utilization of the Beartown Road Gravel Pit and the consensus is that it is only to be used as a gravel source on an emergency basis.
- Wiemann-Lamphere is putting together a bid for the air quality, to include moisture content, component only for the Highway Garage.
- Town Hall Renovations - Carpenter will be back on site at the Town Hall as early as September 3. Consensus was to not reinstall the shutters at this time. Staff to coordinate on storage.
- CIP – Staff and Mike Wiesel surveyed the asphalt roads and will put dollar amounts to the various sections to be prioritized at an upcoming CIP Work Session.
- Town Administrator has started application process with ANR/DEC/Solid Waste Division regarding local Landfill Post Closure Plan.
- Gregson Plantings - David Rogers moved to approve the August 8, 2014 Grand Isle Nursery proposal for plantings at PV099 in the amount of \$1,160.00. Cliff Peterson seconded and the motion passed 3-0.

7:55 p.m. New Business –

- State Salt Contract reviewed. David Rogers moved to purchase up to 500 tons of Road Salt from Cargill under the State Contract price of \$72.18 per ton delivered. Cliff Peterson seconded and the motion passed 3-0.
- Lamoureux & Dickinson will have an individual available for questions about the Underhill Flats/Rt 15 Sidewalk project at the September 16 Selectboard meeting.
- VT539 - Status of HMGP reviewed. Staff to confirm that the \$200,985 is under Town control. Selectboard consensus still to administer the grant with the landowners will need to provide the match. Subgrant agreement has not been received but it has been approved.

8:15 p.m. Warrants and Minutes.

Current Warrants reviewed and signed.

Cliff Peterson moved to approve the minutes of 08/12/2014 with minor changes. David Rogers seconded and the motion passed 2-0 (Seth Freidman abstaining).

8:22 p.m. Member Items, Correspondence, Announcements, Schedule.

Board reviewed the following correspondence:
Email form Chris LaBerge VLCT/PACIF re: covering loads
VTrans Transportation Alternatives Program Notice
Final cost of Underhill 250th Birthday Celebration of \$7,152.45
Notification of Solar Array at 64 Krug Road

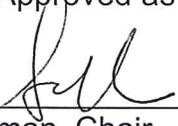
The next regularly scheduled meeting is September 16, 2014 at 6:00 p.m.

8:31 p.m. Adjournment.

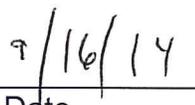
David Rogers moved to adjourn. Cliff Peterson seconded and the motion passed 3-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended.



Seth Friedman, Chair



Date