

**TOWN OF UNDERHILL  
SELECTBOARD MEETING MINUTES  
8:30 a.m., Friday, July 25, 2014**

**Selectboard:** Seth Friedman, David Rogers and Cliff Peterson

**Town Staff:** Sherri Morin, Pam Shover, Brian Bigelow, Nate Sullivan, Mona Sheppard, Sarah McShane

**Public:** Pete Czaja, Roger Frey

**8:35 a.m.** Meeting called to order.

**8:36 a.m. Public Comment –**

No public present to comment on non agenda items.

**8:37 a.m. Capital Improvement Program (CIP)**

Town Finance Officer Mona Sheppard provided general guidelines for (CIP): Capital expenses extend the life of the asset. Maintenance expenses maintain the asset without increasing the lifespan.

Road Foreman Nate Sullivan feels the truck values in the CIP spread sheet are sufficient but that the equipment values are low. CAT will provide estimates for both new and for rebuilding/refurbishing equipment.

Selectboard consensus is to move all trucks to a 10 year replacement schedule, to have the Road Foreman talk with CAT about anti-idling technology on the new Loader and to compare Loader quotes with State Contract prices and information available from the Vermont Department of Buildings and General Services.

Peter Czaja and Roger Frey spoke to the Old Schoolhouse #5 Task Force's interest in confirming that the building is on the Selectboard's radar. The Task Force will finalize recommendations and return later in the budgetary process with requests for the CIP and/or the General Budget.

Discussion ensued about the CY14 Paving Plan. Nate Sullivan recommends that the 10 year paving schedule needs to have a more realistic value included in the CIP. Currently including \$145,000 per year in the Program is a unrealistic costs could be as high as \$345,000 per mile (\$310,000 Shim and Overlay, \$30,000 culverts, \$4,000 painting and \$1,500 shoulders) or \$65 per linear foot. In addition the annual gravel budget of \$130,000 would only cover 2,000 linear feet of rebuilt roads. Underhill has 43 miles of gravel roads.

Accurate estimated amounts for culverts and bridges at Dean Rd, Mountain Rd. and Corbett Rd. are awaiting hydraulic studies.

Selectboard consensus was to: consider establishment of a CIP Committee, to direct the Town Administrator to compile a more sophisticated Road Inventory Plan, for this year to proceed with 1½" #3 Overlay on a one mile section of Pleasant Valley Road, roughly from PV144 to PV241, to move the River Road sidewalk proposal to FY19-20, spread the Flats sidewalk (expenses and revenues) out between the impacted fiscal years rather than have all in FY16-17.

Town Garage Roof project discussed. Selectboard consensus to reengage architects and explore options to include drop ceiling and doing the heat exchange separate.

General Discussion ensued. Board consensus: to add \$7,000 for 2 storage containers at the Town Garage Site, add lines for the Old Schoolhouse, add server at an appropriate interval, add Post Office chimney, cut shade structure, and have the Recreation Committee attend the August 5 meeting.

**9:37 a.m. Announcements/Schedule.**

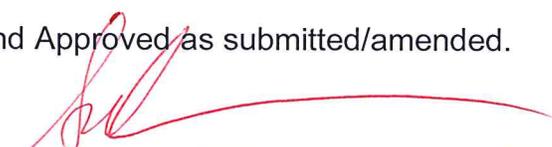
Notice made of August 5, 2014 6:00 a.m. being the next regularly scheduled meeting.

**10:40 a.m. Adjournment.**

David Rogers moved to adjourn. Cliff Peterson seconded and the motion passed 3-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended.

  
\_\_\_\_\_  
Seth Friedman, Chair

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Date