

# UNDERHILL PLANNING COMMISSION

Thursday, July 25, 2019 @ 6:00 PM

Minutes

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## Attendance

### **Planning Commissioners:**

Commissioner John Drew, Chair  
Commissioner David Edson, Vice Chair  
Commissioner Patrick Lamphere  
Commissioner John “Kail” Romanoff  
Commissioner Val Stori  
Commissioner Lea Van Winkle

### **Staff/Municipal Representatives:**

Andrew Strniste, Planning Director  
Karen McKnight, Conservation Commission  
Steve Webster, Energy Committee

### **Others Present:**

None

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[5:55] Members of the Planning Commission started to convene at Underhill Town Hall around 5:55 pm.

[6:03] Chair J. Drew called the meeting to order. No general public was in attendance to provide public comment. Conservation Commission Chair, Karen McKnight, commented about a bear spotting on Beartown Road, as well as commenting on the Town Plan process and balancing the traditional notion of property rights with the community concept of working together to come up with a great plan for the Town of Underhill.

### **AGENDA ITEM: UPDATES REGARDING ACTIONS ITEMS**

[6:06] The Planning Commission and Staff Member Strniste reviewed the action items that were assigned at the end of the previous Planning Commission meeting (which can be found at the end of the July 11, 2019 minutes) and provided updates about each task assigned.

### **AGENDA ITEM: 2019/2020 MUNICIPAL PLANNING GRANT APPLICATION**

[6:21] The Planning Commission discussed their intended Municipal Planning Grant Application. The Commissioners agreed to submit an application to assist with conducting a housing assessment for the Town of Underhill. The Commission then discussed implementation measures once the housing assessment is complete. The Planning Commission intends to finalize the Municipal Planning Grant for the August 22, 2019 meeting, to submit to the Selectboard for their review and approval for their first meeting in September.

### **AGENDA ITEM: 2020 TOWN PLAN – REVIEW OF NATURAL RESOURCES GOALS, POLICIES & STRATEGIES**

[6:35] The Commission reviewed the draft goals, policies and strategies submitted by Commissioner Edson to review. Chair J. Drew will work towards drafting goals, policies, and strategies regarding groundwater and surface water protection.

### **AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)**

[8:02] Commissioner Stori made a motion to approve the minutes of June 13, 2019, which was seconded by Commissioner Van Winkle. The motion was approved unanimously.

**AGENDA ITEM: OVERVIEW OF THE EVENING'S ACTION ITEMS**

[8:03] The Commission established action items (see below) to be performed prior to next meeting:

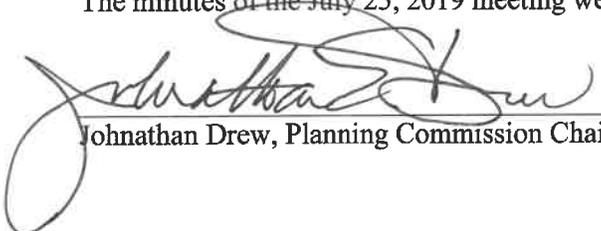
[8:05] Commissioner Romanoff made a **motion to adjourn**. The motion was seconded by Commissioner Van Winkle and **approved unanimously**.

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Respectfully Submitted By:

Andrew Strniste, Planning Director

The minutes of the July 25, 2019 meeting were accepted this 22 day of AUGUST, 2019.

  
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Johnathan Drew, Planning Commission Chair