

UNDERHILL PLANNING COMMISSION

Thursday, April 11, 2019 @ 6:00 PM

Minutes

Attendance

Planning Commissioners:

Commissioner Johnathan Drew, Chair
Commissioner David Edson, Vice Chair
Commissioner Carolyn Gregson
Commissioner Val Stori
Commissioner Lea Van Winkle
Commissioner Sandy Wilmot

Staff/Municipal Representatives:

Andrew Strniste, Planning Director

Others Present:

Stacey Turkos (140 Irish Settlement Road)
Craig Volpe (61 Highland Road)

[5:55] Members of the Planning Commission started to convene at Underhill Town Hall around 5:55 pm.

[6:04] Chair J. Drew, called the meeting to order. Chair J. Drew added an executive session to discuss prospective Planning Commissioners who were to be interviewed that evening, as well as related matters. No public was in attendance to provide public comment.

AGENDA ITEM: INTERVIEW WITH PROSPECTIVE PLANNING COMMISSIONERS – STACEY TURKOS

[6:05] Ms. Stacey Turkos informed the Planning Commission on why should thought she would be a good fit for the Planning Commission. Discussion between Ms. Turkos and the Commission ensued about her serving as a Commissioner.

AGENDA ITEM: INTERVIEW WITH PROSPECTIVE PLANNING COMMISSIONERS – CRAIG VOLPE

[6:12] Mr. Craig Volpe informed the Planning Commission of his background and why he wanted to be on the Commission. Discussion between Mr. Volpe and the Commission ensued about him serving as a Commissioner, as well as the tasks typically performed by the Commission.

AGENDA ITEM: 2020 TOWN PLAN – DEBRIEFING/OBSERVATIONS PERTAINING TO PUBLIC FORUM MEETING #1

[6:29] The Commission discussed the feedback noted in a document provided by Commissioner Wilmot. Discussion ensued about what role the energy committee should play as it relates to transportation issues. Observations about the forum's procedures were made.

AGENDA ITEM: 2020 TOWN PLAN – OBSERVATIONS PERTAINING TO PUBLIC FEEDBACK/PUBLIC OUTREACH

[6:52] Planning Commissioners recommended posting the survey results in a separate *Front Porch Forum* post, which would allow people to view the results easier. Staff Member Strniste inquired about performing a survey for students/kids. The Commission agreed that the survey would be valuable and perhaps could be spearheaded by the Recreation Committee. Chair J. Drew informed the Commission that he wished to meet with the other boards, commissions and committees on a regular basis once the Town Plan is drafted.

AGENDA ITEM: 2020 TOWN PLAN – REVIEW OF FORUM MEETING 2 HANDOUT (NATURAL RESOURCES, LAND USE, AND HISTORIC & CULTURAL RESOURCES)

[6:52] The Planning Commission discussed the Public Forum #2 handout, and whether the handout would be effective for attendees. Discussion ensued about whether modifications to the handout should be made. The Commission determined that greater detail about the handout at the start of the meeting would be advantageous. The Commission coordinated setup arrangements for Public Forum #2.

ADD AGENDA ITEM: EXECUTIVE SESSION TO DISCUSS PROSPECTIVE PLANNING COMMISSIONERS AND RELATED ISSUES

[7:23] **Commissioner Edson made a motion to enter into executive session to discuss the Planning Commission vacancy and related issues.** The motion was seconded by Commissioner Van Winkle and **approved unanimously.**

[7:33] **Commission Edson made a motion to exit executive session regarding the discussion of the Planning Commission vacancy and related issues.** The motion was seconded by Commissioner Van Winkle and **approved unanimously.**

[7:34] Commissioner Gregson advised that she was stepping down from the Planning Commission. **Commissioner Van Winkle made a motion to nominate Ms. Stacey Turkos to fill the Planning Commission vacancy.** The motion was seconded by Commissioner Wilmot and **approved unanimously.**

AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)

[7:35] The minutes of March 28, 2019, will be approved at the next regularly scheduled meeting.

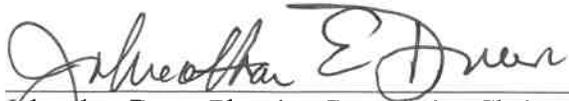
[7:36] Chair J. Drew distributed the statutory obligations of the Planning Commission.

[7:37] Commissioner Edson made a **motion to adjourn.** The motion was seconded by Commissioner Wilmot and **approved unanimously.**

Respectfully Submitted By:

Andrew Strniste, Planning Director

The minutes of the April 11, 2019 meeting were accepted this 22 day of August, 2019.


Johnathan Drew, Planning Commission Chair