

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Thursday – May 24, 2012**

Present:

Selectboard: Brad Holden – Chair, Steve Owen-Vice Chair, Seth Friedman

Office: Dawna Brisson-Town Administrator, RaMona Sheppard-Finance/Human Resource,

Public: Dick and Barbara Albertini, Tom Moreau, Dan Steinbauer, Mike Weisel, Peter Duval, Gerry Adams, Chris Miller

Media: Ruth Miller of MMC-TV

- 6:00 p.m. Brad Holden calls the meeting to order. Present are the 3 Selectboard members, Dawna Brisson, RaMona Sheppard, Dick and Barbara Albertini.**
- 6:00 p.m. No Public Comment**
- 6:00 p.m. Option to Purchase Land – Dr. & Mrs. Albertini**
The history of the Land Option is reviewed. Selectboard explains invited the Albertini's in to make sure still interested in the original option of removing approximately 490,000 cubic yards and having a pit of that size and depth there. Want them to realize that 16,000 yards/ year would be stored there and the truck trips in and out. Other possible options for the property are discussed to make sure they are okay with the current option, don't want the Town to come in and do something they don't expect or like. The Albertini's confirm they're okay with the current option and are still willing to sell to the Town and are flexible on price, but would like to have it decided in the next year. Selectboard also confirms okay with keeping the option open and Brad notes that the Town still has many steps to go, such as determining usage, other gravel pit site options, cost to truck in gravel, additional borings, etc.
- 6:30 p.m. Albertini's depart. Tom Moreau, Dan Steinbauer and Mike Weisel join the meeting. Peter Duval arrives during the CSWD presentation.**
- 6:30 p.m. Chittenden Solid Waste District – Tom Moreau-Gen. Mgr., Dan Steinbauer-CSWD Underhill Rep, Mike Weisel-CSWD Underhill Alternate Rep**
Budget- Tom Moreau reviews the FY 2013 Budget Proposal packet provided to the Selectboard. After explaining the budget he asks the Selectboard to 1. Do nothing and in 45 days if haven't voted, it will be considered a yes. 2. Vote to accept or 3. Vote against, would need to put in writing why you voted against. On motion by Steve Owen, seconded by Seth Friedman, the Selectboard votes to accept the budget. The motion passes 3-0.
- Consolidated Collection System Presentation-** Tom Moreau explains the presentation is the results of a 2 ½ year study that cost approximately \$50,000 to look at the environmental and economic savings of having only 1 hauler per area vs. multiple haulers like we have now. Three options were looked at – 1.

Wkly collection of residential waste and recyclables, 2. Wkly collection of residential and commercial waste and recyclables, and 3. Bi-wkly collection of residential waste and recyclables. He gave a slide show presentation of the study and results. Conclusion of study was Consolidation of routes is estimated to result in total system cost savings ranging from \$4.3 million to \$5.9 million. This is a 16% to 22% cost savings over existing system. Also, that the majority of the savings come from residential collection routes. Tom states the study has raised a lot of questions and concern and in June the CSWD board will be voting on whether or not to continue down this path and get their questions answered.

7:35 p.m. Tom Moreau, Dan Steinbauer and Mike Weisel depart. Gerry Adams and Chris Miller join the meeting.

7:35 p.m. Energy Committee – Gerry Adams and Chris Miller
Town of Underhill Solar Resolution- Gerry Adams hands the Selectboard a Solar Resolution with a goal of 50 houses over the next 2 years and asks if the Selectboard would endorse. He explains they plan to start publicizing by having a Solar Fair on 6/13/12 here at Town Hall. Selectboard members review the Resolution. On motion by Seth Friedman, seconded by Steve Owen, the Selectboard adopts the Town of Underhill Solar Resolution. The motion passes 3-0.

Post Office Energy Audit- Gerry explains they have \$241.50 that the Energy Committee earned and \$300 left to spend this year of funds the Selectboard already approved. Been working with Building Energy and they gave a quote earlier this year that he thinks they will stand behind so looking for approval to go ahead with the Energy Audit. The Selectboard approves going ahead with the audit. RaMona reminds that the invoices will need to be in for year end.

7:55 p.m. Gerry Adams and Chris Miller depart.

7:55 p.m. Finance/Human Resources – RaMona Sheppard
Warrants – Selectboard reviews and signs

Wellness – RaMona asks if the Selectboard would entertain using funds out of the Selectboard Contingency line item in the amount of 1% of our health premiums (\$900-\$1000) as a wellness incentive for the employees, similar to what VLCT used to do. On motion by Seth Friedman, Seconded by Steve Owen, the Selectboard approves the use of the Selectboard Contingency Line Item for a wellness program, similar to what was done prior thru VLCT, at a rate of 1% of premium. The motion passes 3-0.

RaMona also notes the Dental Insurance renews 7/1/12 and Northeast Delta Dental thru VLCT will have no premium changes.

Conflict of Interest Policy- Due to time constraints and lack of staff available to attend this meeting would like to reschedule this item.

YTD Expenditure/Revenue Reports-RaMona notes that there are several budget lines that the highway is significantly under budget and it appears that there isn't enough time in the fiscal year ending June 30, 2012 to initiate or complete large tasks for retreatment and reconstruction. Brad indicates that there are no major projects in line for this fiscal year. Mona reminds the SB that by statute any budgeted money for the highway that remains unspent at FYE will carry over as a reserve for highway use only.

8:05 p.m.

Town Administrator – Dawna Brisson

Trails Articles- Selectboard commends the Trails committee for creating and publishing these articles. Vermont Trails Ethics Article is approved as written by the Selectboard. Trail Bridges and Structures Article the Selectboard would like to see a couple small changes. 1. Re word the end of the 3rd from last paragraph regarding “Please keep in mind”. 2. Remove the last sentence of the 2nd from last paragraph “Do not leave Property owner”.....

Selectboard’s copy of State of Vermont Public Service Board Application for a Certificate of Public Good for Interconnected Net Metered Power Systems submitted by Howard McRae of 599 Pleasant Valley Rd.

Selectboard notes that flood plain is not an issue in this location, however, it would be nice if they provided a map of the location as part of the application.

Chittenden County Community Emergency Response Team Survey-

Selectboard completes the short survey and Dawna will return it to Chittenden County Regional Planning Commission.

Recreation Committee status- Haven't received any response to posting for new members. Currently have a committee with no one wanting to chair, no one wanting to meet regularly or provide agendas or minutes. Dawna read Tom Lee's email regarding time constraints and asks the Selectboard if there is a way Tom can volunteer instead of having a committee, so that there aren't the requirements that come along with a committee. The Selectboard understands Tom's point, he has put in a lot of time, and would like to continue to search for a new chair, possibly checking with School /PTO. Brad Holden updates that the Road Crew fixed the pipe into the pond. Seth Friedman states the Lifeguard stand needs feet and he has some ideas to fix that.

MMCTV 2010 Selectboard Recordings- MMCTV will be purging the 2010 recordings, which means they will no longer be available, and are offering to sell them to the Town for \$3 each (26 of them). On motion by Seth Friedman,

seconded by Steve Owen, the Selectboard agrees to the purchase the 26-2010 recordings for \$3 each to be kept in the vault. The motion passes 3-0.

Town Health Officer Email – FYI – The Town Health Officer has been requested to give testimony regarding her findings on three property inspections she conducted and that she will be contacting the Town’s Attorney prior to the meeting to verify her involvement and understanding her and the Town’s role.

Letter of Agreement for Computer Appraisal Services with Invoice for Selectboard Approval. Selectboard reviews the Agreement and Invoice and approves. Brad Holden signs the agreement.

Approval of 5/10/12 Selectboard Meeting Minutes- On motion by Seth Friedman, seconded by Steve Owen, the Selectboard approves the minutes as written. The motion passes 3-0.

Approval of 5/16/12 Selectboard Meeting Minutes- On motion by Steve Owen, seconded by Seth Friedman, the Selectboard approves the minutes as written. The motion passes 3-0.

Posting of SB Minutes to website- Dawna asked for clarification of posting minutes for the SB to the website. Since there is no legal requirement to post to the web site, she felt that she should hold off on posting approved and signed minutes of executive session personnel matter until the matter was resolved. Brad indicated that Dawna should follow the standard operating procedure used for all SB minutes. Specifically, once the minutes are approved by the SB and signed they are posted to the web site.

Announcements-

Selectboard’s next regularly scheduled meeting is 6/7/12 at 6PM at Town Hall.

Selectboard will meet Fri 5/25/12 at 9:30AM at Town Hall for an Executive Session regarding Personnel issue.

8:45 p.m. On motion by Steve Owen, seconded by Seth Friedman, the Selectboard adjourns the meeting. The motion passes 3-0.

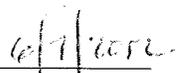
8:45 p.m. Meeting Adjourned

Dawna Brisson, Town Administrator

Read and Approved as submitted/amended



Brad Holden, Chair



Date