

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING &
PUBLIC INFORMATIONAL HEARING MINUTES
Underhill Town Hall
Tuesday, October 30, 2018 6:00 p.m.**

Selectboard: Kurt Johnson, Pat Sabalis and Cat Kearns

Town Staff: Andrew Strniste and Brian Bigelow

Public: Seth & Levi Friedman, Anton Kelsey, Peter Bennett, Matt Chapek, Charlie Van Winkle, Daniel Lee, Mark Green, Stacy Turkos, Karen McKnight and Penny Miller.

6:05 p.m. Call to order, adjustments to agenda. Meeting called to order by Chair. No adjustments made to agenda.

6:06 p.m. Public Comment Period. Seth Friedman and Anton Kelsey from the Underhill Recreation Committee (URC) in attendance. Discussion ensued about the success of the URC's Food Truck event as an indicator of community interest in future similar events and the limited current use of Moore Park. URC is exploring use of Moore Park for a temporary ice rink (Ironsleek™) this winter, handout supplied.

General information presented as follows:

- Approximately \$6,000 to purchase rink, \$1,000 for snowblower
- 50' x 100' to start (expandable),
- Office season storage at town garage area,
- Lighting for first year would be shop lights powered a generator supplied by URC member
- Future proposal for a gazebo/band shell could include storage.

URC to return with proposal. Town Administrator to contact VLCT PACIF regarding insurance. Notice made that the Food Truck evening event was not a fund raiser but a Community Event.

6:24 p.m. Public Informational Hearing on November 6, 2018 Special Town Meeting Ballot Item. Hearing opened. No members of the public in attendance. Planning Director Andrew Strniste reviewed Planning Commission Report and presentation with Selectboard. The Public Hearing was closed by consensus of the Selectboard at 6:34 p.m.

6:35 p.m. Old Business.

Beartown Road Solar Array. Decommissioning concerns remain. Green Lantern Group to provide input on their comparison between standard lease and the 'Alburgh Lease' which is proposed to be the framework of the Land Lease and as an appendix to the draft Option to Lease.

Staff to provide copy of Alburgh Lease to Peter Bennett. Peter Bennett to provide draft language regarding holding decommissioning process to adhere to regulation in effect at the time.

Consensus to continue to November 6, 2018 Selectboard meeting.

Finance/Human Resource Position. Selectboard and staff discussed contract proposal to provide financial and HR services during the vacancy of the finance position. Draft Job Description and Job Advertisement reviewed and continued until the November 1, Special Selectboard meeting.

6:56 p.m. New Business.

Highway Purchase in excess of \$1,000. Chair summarized the quote from Clark's Truck Center received by Road Foreman Nate Sullivan. Quote is for \$1,034.93 but may come in less. Part (Differential Lock Switch)

Selectboard consensus to authorize purchase in event that it does exceed the \$1,000 threshold.

Overweight Truck Information. General discussion regarding overweight trucks. Trucks must conform with local permit and state statute. Town Administrator to draft letter to property owners who collect sap and contract haulers for transport during the spring road posting (Mud) season.

7:01 p.m. Member Items, Correspondence, Announcements, Schedule.

Correspondence. Selectboard acknowledged receipt of:

- Letter from Vermont Family Network requesting funding for FY19-20. By consensus Selectboard will require a petition as per Social Service Agency Appropriation Policy.

Schedule. Notice made that the next Regular Selectboard date is November 6, 2018 and that a Special Meeting would be held on November 1, 2018 at 9:00AM.

7:09 p.m. Executive Sessions.

Chair moved that the Selectboard find that premature general public knowledge of pending or probable civil litigation involving the Town on a Development Review Board (DRB) appeal would clearly place the Town at a substantial disadvantage. Pat Sabalis seconded and the motion passed on a vote of 3-0.

Chair moved that the Selectboard enter Executive Session with Staff and the members of the Development Review Board to discuss pending or probable civil litigation that the Town is a party to under the provisions of Title 1, Section 313(a)(E-F) of the Vermont Statutes. Pat Sabalis seconded and the motion passed on a vote of 3-0.

Chair moved that the Selectboard find that premature general public knowledge of the review of proposed contract between the Underhill Jericho Fire Department (UJFD) and the Towns of Underhill and Jericho would clearly place the Town at a substantial disadvantage in negotiations. Pat Sabalis seconded and the motion passed on a vote of 3-0.

Chair moved that the Selectboard and Staff enter Executive Session to discuss the proposed contract under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes. Pat Sabalis seconded and the motion passed on a vote of 3-0.

At 8:17 p.m. the Chair moved to exit the Executive Sessions. Pat Sabalis seconded and the motion passed on a vote of 3-0.

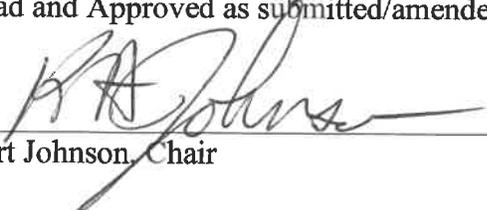
Actions resulting from Executive Sessions:

- Selectboard authorizes the Town Attorney to file a cross appeal and any associated documentation relative to the DRB appeal.
- No action taken relative to UJFD contract.

8:25 p.m. Adjournment. On a motion made by Kurt Johnson and seconded by Pat Sabalis the Selectboard voted to adjourn on a vote of 3-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended

A handwritten signature in black ink, appearing to read "Kurt Johnson", written over a horizontal line.

Kurt Johnson, Chair