

TOWN OF UNDERHILL
Selectboard Meeting Minutes
October 13, 2011

Present: Dan Steinbauer – Chair, Steve Owen – Selectperson, Brad Holden – Selectperson, Sherri Morin – Town Clerk/Treasurer, RaMona Sheppard – Finance Officer, Linda Turner – Interim Town Administrator

7:35 a.m. Dan Steinbauer calls the meeting to order

RaMona Sheppard – Finance Officer

- **Personnel Handbook:**
Discussion ensued and final decisions were made.

- **Accident Reports:**
Mona wanted to make sure that the paperwork for the two accidents (damage to the Town Garage - garage door, and a power line that got knocked down), were completed. Brad Holden said he would make sure Rod Fuller completed these.

- **Seth Friedman Trees:**
Discussion ensued. Brad said he was unaware of what the agreement was with Seth, but would check with Rod Fuller.

- **Insurance:**
Mona stated that the group health insurance may rise 20% - 30%. Discussion ensued. Selectboard agreed that the insurance should include the option for going out of the state of Vermont (out of network). Mona stated that the final decision for which health provider needed to be decided by 11/15/11, and the paperwork in by 11/30/11.

- Preliminary 2010-2011 Financial Report: Discussion ensued. Mona said she was sure the Selectboard had voted to raise the Capital Asset Threshold from \$3,000 to \$5,000, but could not find the decision in the minutes. Brad made a motion to confirm that the Selectboard wanted the threshold to be \$5,000; Dan seconded; motion carried.

9:10 a.m.

Meeting Continues:

Warrants and Orders:

Warrants and orders are reviewed, approved and signed.

Minutes:

The 8-18-11, 8-27-11, 9-8-11, 9-12-11, 9-15-11, 9-26-11, 9-27-11, and 9-29-11 minutes are reviewed, approved and signed.

Vermont Standard Subgrant Agreement:

It was noted that Brad Holden signed this agreement on September 21, 2011 and needed to be reflected in the minutes.

Card from Joyce Rawson Bates:

Dan received a card from Joyce Rawson Bates asking for the Underhill side of Cilley Hill Road be renamed in honor of her father: Kent Grindall Rawson. Discussion ensued. Sherri stated that the impact of renaming a road is much larger than expected. Dan requested Sherri make a digital file of the information she discovered so that we can send a copy to Joyce.

Jennifer Silpe – Animal Control/Health Official:

The town has received complaints that Jennifer has not been answering her phone, and there have been residents trying to contact her with problems. Sherri suggested that the town may need to consider having someone cover for Jennifer when she is away.

9:43 a.m. The Selectboard agrees to **Adjourn.**

Respectfully submitted,
Linda Turner
Interim Administrator

Read and Approved as submitted/amended

Dan Steinbauer, Chair

Date