

**TOWN OF UNDERHILL  
SELECTBOARD MEETING MINUTES  
Monday – April 16, 2012**

**Present:**

**Selectboard:** Brad Holden – Chair, Steve Owen-Vice Chair, Seth Friedman

**Office:** Rod Fuller-Road Foreman, Dawna Brisson-Town Administrator, Jed Abair-Road Crew

**Public:** None

**Media:** None

**7:30 a.m. Brad Holden calls the meeting to order.**

**7:30 a.m. Jed Abair Full-time Employment Interview** – Rod Fuller describes job and what he is looking for in a person for this position. Someone who will do a neat, clean, well done job, respect the equipment, and be efficient, someone who can take on a job and be in charge/leader, and someone who is also fine taking direction. Jed reviews his work history with equipment operation, excavating and mechanical work. Brad states may want to add mechanical piece to job and would need to adjust pay at that time. Mechanic/Operator pay rates per VLCT are discussed just to get an idea of what that might be. Parties discuss a start date, staying at current pay for now, and a 1 month trial. It is noted that Jed has his CDL and has passed the pre-employment testing. Jed is given a summary handout of the Town's benefit package. On motion by Steve Owen, seconded by Seth Friedman, the Selectboard approves hiring Jed Abair on a trial basis for 1 month (5/7/12-6/7/12) at the current rate of pay. The motion passes 3-0.

**Rod Fuller highlights some upcoming projects/timing** – Park St culvert-like to have completed before Memorial Day Parade. Page Rd work and English Settlement Rd plans to redo approx ¼ mile, after school is out. Rod explains would like to be able to close English Settlement Rd for project but feels best to schedule a meeting and invite the people that will be effected by and explain the options and let them decide. Rod Fuller to give Dawna Brisson a list of properties affected so can send out a letter/invite to meeting.

**8:05 a.m.** – On motion by Steve Owen, seconded by Seth Friedman, the Selectboard agrees to adjourn. The motion passes 3-0.

**Adjourned**

Dawna Brisson, Town Administrator

Read and Approved as submitted/amended

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Brad Holden, Chair

Date

