

TOWN OF UNDERHILL  
BOARD OF CIVIL AUHTORITY  
Underhill Town Hall  
September 13, 2017, 6:30 p.m.

**Present:** Pat Sabalis, Peter Geiss, Gael Boardman, Bill Frank, Jo McClellan, Pam Shover, Joe O'Brien, Jim Beebe Woodard, Sherri Morin, Linda Almy

**6:53 p.m. Called to order, adjustments to agenda.** Meeting called to Order by Pat Sabalis.

**6:53 p.m. Public Comment Period.** None.

**6:54 p.m. Review and Adopt Rules of Procedure.** Pat Sabalis provides an overview of the Rules of Procedure which are much like the Rules for the Board of Abatement with the exception of Section F. Public Participation. After reviewing the Rules of Procedure, the Board agrees to be consistent and use the word "majority" through the Rules when voting, to include No. 2 in Section F.

Peter Geiss moves to adopt the draft Rules of Procedure with amendments as discussed and to be voted on at the next meeting. Jo McClellan seconded the motion, Board agrees unanimously.

**7:00 p.m. Conflict of Interest Policy.** Board reviews the Conflict of Interest Policy adopted by the Selectboard in 2012. All members in attendance sign. Pat Sabalis asks the Sherri Morin, Clerk to reach out to those Board members not in attendance, by email or mail, to sign the Conflict of Interest Policy.

**7:05 p.m. Biennium Review and Purging of the Voter Checklist.** Pat Sabalis asks Sherri Morin to present the biennium names. The only names presented for purging was Jodi Hiltner's. Sherri Morin explains she has challenged 135 names based on when voters last voted. The Board continues to review the voter checklist for possible challenges. Names to be challenged are Michael Anson, Elizabeth Bond, Edith Butler, Shirmisa Febus, William Ferguson, Jake Greenough, Justin Isabelle, Erin Parizo, Douglas Robie, David Wolfe. Sherri Morin will send notices to the above challenges.

**7:20 p.m. adjourned.** Peter Geiss moves to adjourn, Board agrees unanimously.

Submitted by Sherri Morin, Town Clerk

Read and Approved as submitted/amended

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Pat Sabalis, Chair

Date