

Town of Underhill Meeting Minutes

Date & Start Time: Thursday, October 25, 2018, 7:30 p.m. **End Time:** 8:30 p.m.
Meeting Type: RECREATION COMMITTEE MEETING
Location: Underhill Town Hall

<u>HANDOUT :</u>

<u>INVITEES/ATTENDEES:</u>		
Chair -	Bernie Peine	
Recorder -	Bernie Peine	
Bernie Peine	Anton Kelsey *	Seth Friedman *
Emilie Soisson *		

<Attendees are identified by an * >

AGENDA			
Item #	Agenda Items	Comments/Minutes	Action Number
1	Call Meeting to Order/Adjustments to Agenda	Started meeting at 7:30pm	
2	Public Comment Period	No comments	
3	Review current open items	Reviewed open item list – completed items removed from list	
4	Repairs and other maintenance items Update on signs Finalize plans for remaining budget Review remaining list of task for season Power drop for Moore park Playground KaBOOM! Grants	A) The group decided to purchase 2 signs for the road to the town pond. Anton will purchase and have the town put them up. He had already received approval from the Select board earlier. B) The group agreed that \$3,000 of the budget should purchase snow blower and kit to build ice rink for Moore park. Seth will plan to attend the next board meeting for approval. C) Walked through the annual task list for remaining tasks for the fall/winter D) Seth discussed the status of power drop at Moore park. This will make future activities in Moore park easier to setup. E) Bernie presented a submission for KaBoom! Grants which could be available for adding playground equipment to the pond area. The conditions required for this type of grant could not be met in this situation. In addition very little interest in upgrading playground equipment was noted in the last survey results. The group declined to take any action on applying for these grants. F) Some discussions were made around improving information on town website around community planned activities.	
5	Discuss budget plans for next year	The group discussed the CIP and amount they should propose. The tennis courts need to be replaced or removed. The earlier estimate from 2 years ago will be submitted \$100,000. The group will plan to put together a several year future plan to present to the Select Board next month.	
6	Adjourn Recreation Committee Meeting (Tentative)	Meeting adjourned at 8:30pm	

ACTION ITEM LOG					
Date Added	Action Number	Assignee	Action	Due Date	Date Closed

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DECISION LOG			
Date Added	Approvers	Decision made	Approved (Y/N)
05/22/2018	All	Seth to purchase new ropes with floats and submit expense for reimbursement	Y
05/22/2018	All	Seth to purchase new inlet pipe to fix intake to pond	Y
06/05/2018	All	Next meeting scheduled for Tuesday June 26 th at 7:30pm – Anton to get key	Y
06/26/2018	All	Seth to move one picnic table to Casey's hill and purchase 2 new ones	Y
06/26/2018	All	The group decided to mow Casey's hill 2 times a month through the end of the season	Y
06/26/2018	All	Next meeting scheduled for Tuesday July 12 th at 7:30pm – Anton to get key	Y
07/12/2018	All	Next meeting scheduled for Thursday August 16 th at 7:30pm – Anton to get key if needed	Y
08/16/2018	All	Next meeting scheduled for Thursday September 13 th at 7:30pm	Y
10/25/2019	All	Allocate \$3,000 of budget for snowblower and ice rink for Moore park for this winter	Y
10/25/2018	All	Purchase 2 signs for town pond	Y