

UNDERHILL PLANNING COMMISSION

June 4, 2014, 6:30 PM

Minutes

PC Members Present: Trevor Squirrell, Gerry Adams, David Edson, Pat Lamphere, Irene Linde, Carolyn Gregson, Cynthia Seybolt

Staff Present: Sarah McShane

Guests Present: None

6:30 PM: Call to order by Chair Trevor Squirrell

6:31 PM: Public Comment – None

6:32 PM: Sarah McShane stated that the meeting with the resident interested in serving on the Commission has been rescheduled for the next meeting.

6:35 PM: Chair Trevor Squirrell provided an overview of the Capital Improvement Program. Sarah McShane stated that the Planning Commission is responsible for providing their recommendations to the Selectboard by July 1st and that the Commission should recommend projects that are in conformance with the goals and strategies of the Town Plan. Commission members reviewed the materials provided by staff and determined they need additional information in order to make a recommendation. Chair Trevor Squirrell and Sarah McShane will work together to try to solicit project descriptions of the CIP requests. The Planning Commission will discuss this at their next meeting.

6:50 PM: Town Plan: Transportation Chapter: Discussion

Planning Commission members reviewed the latest edition of the Transportation Chapter provided by Sarah McShane. Chair Trevor Squirrell asked if members had any recommendations or suggested edits. Members provided minor comments which will be incorporated into the final draft.

Discussion ensued regarding town maintained and privately maintained roads. Sarah Mcshane will differentiate between private and publicly maintained roads in the Transportation Chapter.

Members discussed the recent requests from several private road associations for the town to provide road maintenance and accept them as public roads. Members agreed that it would set precedence for future requests and that there are no public benefits of adopting private roads. Pat Lamphere suggested sending a letter to the Selectboard indicating the Planning Commission's

position. Trevor Squirrell will work with Sarah McShane to discuss the most appropriate ways to communicate with the Selectboard.

7:20 PM: Old Business

Sarah McShane stated that the Chair of the Energy Committee has been invited to present the draft Energy Chapter of the Town Plan at the next Planning Commission meeting.

Next meeting is June 18th,

7:22 PM: Minutes of the May 21 meeting were accepted as written on a motion by Cynthia Seybolt seconded by Pat Lamphere. (David Edson and Trevor Squirrell abstained.)

7:30 PM: Meeting adjourned on a motion by Irene Linde, seconded by Cynthia Seybolt.

Respectfully Submitted By:

Sarah McShane

These minutes of the June 4, 2014 meeting were accepted

This 18th day of June, 2014



Trevor Squirrell Chair

These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.