

UNDERHILL PLANNING COMMISSION
Wednesday, July 20, 2016 6:30 PM
Minutes

Planning Commissioners Present: Cynthia Seybolt (Chair), Pat Lamphere, Irene Linde, Jerry Adams, David Edson, Carolyn Gregson

Staff Present: Andrew Strniste, Planning Coordinator

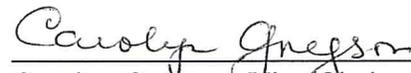
- [6:32] Call to order by Chair C. Seybolt.
- [6:32] No public comments were provided. Chair C. Seybolt opened with new business, and a discussion about frontage & spaghetti lots ensued. Staff member Strniste will begin to keep a list of issues that he and the Planning Commission encounter that will need to be fixed in the future. Staff member Strniste will go through the questions submitted by the DRB and verify the answers the Planning Commission intends to provide.
- [6:48] Planning Commission agreed to finalized answers to be submit to DRB, subject to review by Staff member Strniste.
- [6:55] Staff member Strniste provided a report on his previous two weeks which included: an update and summary regarding the Road Ordinance comparison to the Land Use & Development Regulations; an update on solar siting; and an explanation of an inconsistency discovered in the Land Use & Development Regulations pertaining to accessory dwellings. A discussion regarding which sections pertaining to accessory dwellings were inconsistent ensued, and the Planning Commission agreed to support staff member Strniste's decision once he obtained additional information from the Vermont League of Cities and Towns and Sharron Murray, a Community Planner who helped write the bylaws.
- [7:29] A discussion regarding tiny homes and yurts ensued, and how/if they should be incorporated into the bylaws.
- [7:33] Commissioner Gregson provided a brief description of the ride-a-long tour of Underhill that she, staff member Strniste and Zoning Administrator Jim Baker went on earlier that day.
- [7:35] Chair C. Seybolt asked for a motion to approve the minutes from the July 6th, 2016 meeting. Commissioner Edson moved to accept the motion and Commissioner Adams seconded the motion. Motion approved unanimously.
- [7:39] A discussion occurred regarding a recruitment plan for new members. Chair C. Seybolt advised the Commission she would draft an announcement for the Front Porch Forum for approval at next meeting.
- [7:43] A brief discussion regarding the former Planning & Zoning Administrator's projects ensued. The Planning Commission members were asked to review this list and be prepared to select several priorities at the next meeting.
- [7:44] The Commission confirmed that there would be a quorum for the August 3rd meeting.

[7:45] Staff member Strniste provided an update on his research regarding solar siting, which included information he had learned while attending the Planning Advisor Committee meeting at the Chittenden County Regional Planning Commission the week prior.

[7:59] Chair C. Seybolt asked for a motion to adjourn. Commissioner Adams moved to accept the motion and Commissioner Linde seconded the motion. Motion approved unanimously.

Respectfully Submitted By:
Andrew Strniste, Planning Coordinator

The minutes of the July 20, 2016 meeting were accepted this 3 day of August, 2016.



Carolyn Gregson, Vice Chair