

UNDERHILL PLANNING COMMISSION

Thursday, November 21, 2019 @ 6:00 PM

Minutes

Attendance

Planning Commissioners:

Commissioner David Edson, Vice Chair
Commissioner Patrick Lamphere
Commissioner Kail Romanoff
Commissioner Val Stori
Commissioner Brian Tijan
Commissioner Lea Van Winkle

Staff/Municipal Representatives:

Andrew Strniste, Planning Director

Others Present:

None

[6:00] Vice Chair D. Edson called the meeting to order. No general public was in attendance to provide public comment.

AGENDA ITEM: UPDATES REGARDING ACTIONS ITEMS

[6:01] The Planning Commission and Staff Member Strniste reviewed the action items that were assigned at the end of the previous Planning Commission meeting (which can be found at the end of the November 14, 2019 minutes) and provided updates about each task assigned as applicable.

[6:02] Staff Member Strniste provided an overview of his research on the Town's zoning districts, and how they came to formation. Commissioner Romanoff asked the Commission to consider the addition of a strategy relating to the Emergency Relief and Assistance Fund (ERAF); the Commission considered and added a strategy relating to ERAF. Commissioner Stori provided an update about her research relating to Act 34 regarding complete streets.

AGENDA ITEM: 2020 TOWN PLAN –REVIEW SERVICES GOALS, POLICIES & STRATEGIES; REVIEW INFRASTRUCTURE GOALS, POLICIES & STRATEGIES; REVIEW HISTORIC & CULTURAL RESOURCES GOALS, POLICIES & STRATEGIES;

[6:07] The Commission reviewed the draft goals, policies and strategies relating to services.

AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)

[7:40] The draft minutes from the previous meetings will be approved at the next meeting. The Commission set the deadline to disseminate the draft Town Plan as February 1, 2020.

[7:41] Commissioner Tijan made a motion to adjourn. The motion was seconded by Commissioner Lamphere and approved unanimously.

Respectfully Submitted By:
Andrew Strniste, Planning Director

The minutes of the November 21, 2019 meeting were accepted this ___day of _____, 2019.

David Edson, Planning Commission Vice Chair

New Action Items

- Planning Commission* – Review Draft Town Plan Sections When Available.
- Staff Member Strniste* – Write Draft 2020 Town Plan Chapters.
- Staff Member Strniste* – Obtain update from Energy Committee regarding Energy Chapter.
- Staff Member Strniste* – Add child services related Goals, Policies and Strategies to the Land Use Chapter.
- Staff Member Strniste* – Add ERAF related strategy to the draft flood-related strategies.
- Commissioners Wilmot and Drew* – Review Draft Natural Resources Chapter.
- Commissioners Romanoff and Stori* – Review Draft Energy Chapter.
- Commissioners Wilmot and Stori* – Review Draft Economic Development Chapter.
- Commissioners Drew and Tijan* – Review Draft Transportation Chapter.
- Commissioners Romanoff and Stori* – Review Draft Housing Chapter.
- Commissioner Stori* – Draft emergency services related Goals, Policies and Strategies.

Old, Incomplete Action Items

- Staff Member Strniste* – Inquire with Katherine Sonnicks about the cost of create the Jericho natural resources plan.
- Staff Member Strniste* – Update Planning Commission Calendar.
- Chair J. Drew* – Obtain Feedback from Conservation Commission Regarding Natural Resources Chapter.

Completed Action Items

- Planning Commission* – Submit to Staff Member Strniste Goals, Policies and Strategies for the remaining chapters of the Town Plan to be drafted.
- Staff Member Strniste* – Send copy of a land contract to the Planning Commission.
- Commissioner Stori* – Research VT Act 34 as it Relates to the Draft Transportation Chapter.

Deadlines

- December 31, 2019 – Complete Review of All Draft Goals, Policies & Strategies
- January 31, 2020 – Complete Review of Various 2020 Town Plan Draft Chapters
- February 1, 2020 – Disseminate Draft 2020 Town Plan