

UNDERHILL PLANNING COMMISSION

Thursday, December 12, 2019 @ 6:00 PM

Minutes

Attendance

Planning Commissioners:

Commissioner David Edson, Vice Chair
Commissioner Lamphere
Commissioner John “Kail” Romanoff
Commissioner Val Stori
Commissioner Brian Tijan
Commissioner Sandy Wilmot (*Exited at 7:00 PM*)

Staff/Municipal Representatives:

Andrew Strniste, Planning Director

Others Present:

None

[6:03] Vice Chair D. Edson called the meeting to order. No general public was in attendance to provide public comment. No items were added to the agenda.

AGENDA ITEM: UPDATES REGARDING ACTIONS ITEMS

[6:04] The Planning Commission and Staff Member Strniste reviewed the action items that were assigned at the end of the previous Planning Commission meeting (which can be found at the end of the December 5, 2019 minutes) and provided updates about each task assigned as applicable. Staff Member Strniste coordinated with the Commission about which Commissioners will review each chapter:

AGENDA ITEM: 2020 TOWN PLAN –FORMATTING, PICTURES, ETC.; REVIEW SERVICES GOALS, POLICIES & STRATEGIES; REVIEW INFRASTRUCTURE GOALS, POLICIES & STRATEGIES

[6:09] The Commission discussed the formatting of the Town Plan. In addition, the Commission agreed to review each chapter and determine which types of pictures and artwork should be include therein.

[6:15] The Commission reviewed the draft goals, policies and strategies relating to services

AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)

[7:34] The draft minutes from the previous meetings will be approved at the next meeting.

[7:35] Commissioner Wilmot made a motion to adjourn. The motion was seconded by Commissioner Tijan and approved unanimously.

Respectfully Submitted By:
Andrew Strniste, Planning Director

The minutes of the December 12, 2019 meeting were accepted this ___day of _____, 2019.

David Edson, Planning Commission Vice Chair

New Action Items

- Planning Commission* – Review Draft Town Plan Sections When Available.
 - Natural Resources – Commissioners Wilmot & Drew
 - Historic & Cultural Resources – Commissioners Lamphere & Edson
 - Land Use – Commissioners Edson & Wilmot
 - Services – Commissioners Van Winkle & Lamphere
 - Infrastructure – Commissioners Van Winkle & Tijan
 - Transportation – Commissioners Drew & Tijan
 - Housing – Commissioners Romanoff & Stori
 - Economic Development – Commissioners Wilmot & Stori
 - Energy – Commissioners Romanoff & Stori
 - Recreation – Commissioners Drew & Stori
- Staff Member Strniste* – Setup DropBox Folder for Planning Commission with clean drafts of Town Plan Chapters.
- Staff Member Strniste* – Make a Draft Energy Chapter with Charters at the end of the chapter for review purposes only.
- Staff Member Strniste* – Ask Brian Bigelow if the Town has an Emergency Management Plan.
- Commission* – Review Town Plan chapters and think of potential ideas for pictures and artwork.

Old, Incomplete Action Items

- Staff Member Strniste* – Inquire with Katherine Sonnicks about the cost of create the Jericho natural resources plan.
- Staff Member Strniste* – Update Planning Commission Calendar.
- Chair J. Drew* – Obtain Feedback from Conservation Commission Regarding Natural Resources Chapter.

Completed Action Items

- Staff Member Strniste* – Obtain update from Energy Committee regarding Energy Chapter.
- Commissioner Stori* – Draft emergency services related Goals, Policies and Strategies.

Deadlines

- December 31, 2019 – Complete Review of All Draft Goals, Policies & Strategies
- January 31, 2020 – Complete Review of Various 2020 Town Plan Draft Chapters
- February 1, 2020 – Disseminate Draft 2020 Town Plan
- March 2020 – Planning Commission Hearings
- April/May 2020 – Selectboard Hearings