

DRAFT

Town of Underhill Energy Committee  
Meeting Minutes  
June 8, 2016

Quorum established.

Present: Pete Bennett (PB), Tom Moore (TM), April Desclos (AD), Jerry Adams (JA), Peter Duval (PD)

Meeting called to order at 6:30 pm.

There were no adjustments to Agenda.

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Public Comment Period – no comments

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The May minutes were approved. Motion by Jerry Adams.

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Peter Bennett informed us that Chris Miller will be leaving the committee after July.

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Committee discussed changes to rules of procedure.

Section C7: Agenda due 48 hours prior to meeting except for special meetings, then 24 hours.

Section C2: Secretary not required. Minutes taking duties will be rotated meeting to meeting.

Section C11: Minutes will be kept on publicly accessible Google group document storage.

After Section C8: Motions made by members do not require a second.

Motions/votes are required for:

1. Elections
2. For adjournment
3. Decision to pursue activities: not administrative, details, or revisions
4. Changes in Committee documents: mission statement, rules of procedure, town report
5. Accepting minutes
6. In uncertain situations, Chair will decide need for a vote but any member may ask for a vote.

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Peter Bennett motioned to approve changes to rules of procedure. All approved.

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Committee agreed to review or explore any town request for any Energy Committee help. Committee agreed this would be on a case by case review. (May exclude businesses.)

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Committee discussed how to spend our budget dollars by the end of the fiscal year. Peter Duval recommended purchasing a FLIR #1 infrared camera, about \$300. Committee members pro and con, concerned about training. Committee discussed using funds for additional publications and equipment to be placed at the Rawson Library. All agreed it was a good idea. Committee also agreed some publicity needs to happen to go along with the Library items so the general public can be aware.

Peter Duval motioned that Peter Bennett approach Brian Bigelow to approve use of funds to purchase Library resources. All approved. Peter B. will approach Brian.

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Peter Bennett read Chris Millers email about library resources and Harvest Market.

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Committee decided to participate in the Harvest Market and request a booth.

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Committee discussed possibility of Capstone Weatherization Trailer for Harvest Market. There would be a \$500 pickup and delivery fee. Committee decided not to spend \$500 for the trailer. Committee discussed having 2 or 3 electric/highbred vehicles on display at the Harvest Market, and the usual table with the Efficiency VT literature.

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Committee web site was briefly discussed. Still being worked on. No committee update at this time

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Peter Bennett briefly discussed the ZEN program (Zero Energy Now) Program offers special rebates only for ex-CVPS customers. GMP money will only be available for very large residential energy retrofits and near net-zero results.

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Committee discussed how better to reach residents. Providing energy saving information, events or presentations. Tom Moore suggested two a-frame display signs that residents driving by would see and be made aware of any event. (One for Library, one for Town Hall.) Tom will check with Town and Library to see if they would be amenable.

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Peter Bennett discussed meeting location; moving from upstairs Town Hall to downstairs Town Hall, since nobody is using the bigger room on our meeting day. Committee decided to keep meeting upstairs on most days and if it is very hot, move down to the air conditioned space.

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Committee discussed recruiting new committee members; what criteria should we have? More discussion next meeting. Members who may know of worthy candidates may invite them or make the committee aware.

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Next regularly scheduled meeting is July 13, 2016

On motion by Jerry Adams meeting was adjourned at 8:35.

Respectfully submitted,  
Tom Moore  
Vice Chair  
June 13, 2016

