

UNDERHILL PLANNING COMMISSION

Minutes

May 16, 2012, 6:30 PM

PC Present: Chair Trevor Squirrell, Vice Chair Dick Albertini, Gerry Adams, David Edson, Carolyn Gregson, Pat Lamphere, Irene Linde, Cynthia Seybolt.

Selectboard Members Present: Brad Holden, Seth Friedman, Steve Owen.

Staff Present: Planning & Zoning Administrator Kari Papelbon, Town Administrator Dawna Brisson, Town Finance Officer Mona Shepard.

Public Present: Mike and Pat Weisel.

6:33 PM: Call to order and introductions.

6:35 PM: Discussion of sidewalk improvements: existing reports, project scope, grant/funding plan, etc.

Kari gave a thorough overview of project background, including the 2007 Sidewalk Feasibility Study, the meeting with and recommendations from Bryan Davis of CCRPC, and subsequent meetings/discussion (see attached outline).

Areas to be addressed in upcoming meetings as discussed included:

- Potential problem with gas line installed since 2007 report
- Whether path should extend to Poker Hill Road
- Most appropriate surface for path (asphalt or concrete)
- Coordination with Jericho
- Bikes on pathway/widened road shoulder
- Possible improvements for bicyclists on River Road (wider shoulder, moving fog lanes)
- Possible safety improvements for pedestrians in Underhill Center, especially in school to pond area

Mona Shepard stated that the projects should be included in the Capital Improvement Plan regardless of whether funded through grants or the annual budget.

Mike Wiesel recommended that we avoid working with VTrans as project would become extremely costly and complex. He suggested exploring using local labor supported by a CCRPC grant.

PC and SB concurred that SB will write a request to the CCRPC for Technical Assistance to update the 2007 study. PC will provide SB with a list of items to be addressed, which will include but not be limited to:

- cost estimates, including where the project would be managed locally
- revisions based on changes since 2007 (gas line, work on sidewalks in Jericho)
- alternative routing

7:40 PM 4/16 and 5/2 Minutes

Cynthia made a motion, seconded by Pat, to approve the minutes as written. The motion was passed by all PC Members present.

7:44 PM: Rules of Procedure approved as revised by Kari, on a motion by Cynthia seconded by Dick.

7:45 PM: Meeting adjourned.

Submitted by:

Cynthia Seybolt, Clerk

These minutes of the 5-16-12 meeting of the Planning Commission were accepted

This 6th day of June, 2012.



Trevor Squirrell, Chairperson

These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.