

Town of Underhill
Development Review Board Minutes
Chairperson Charles Van Winkle

April 8, 2013
(Deliberative Session via email from March 18, 2013)

Board Members:

Will Towle, Acting Chair
Penny Miller
Karen McKnight
Shanie Bartlett

Staff/Municipal Representatives:

Kari Papelbon, Zoning & Planning Administrator

10:20 AM: Board Member Penny Miller made a motion, seconded by Board Member Karen McKnight, to exit deliberative session and approve the Angelino/Albertini conditional use/site plan review application for a contractor's yard as a home industry with the following conditions:

1. The proposed 90' x 150' area in the location identified in the submitted application for the contractor's yard is approved. The corners of the yard shall be permanently marked. The proposed 32' x 60' garage/barn, storage, parking and loading areas, and all activities associated with the contractor's yard shall be located within this designated area.
2. No outdoor lighting for the contractor's yard is approved.
3. Fuel tanks, regardless of size, shall be sited and retained per Section 3.12(C) and Section 3.17(B).
4. A maximum of 42 yards of gravel, sand or similar fill material is approved for onsite storage within the approved contractor's yard at any time.
5. Noise generating activities, such as loading/unloading of equipment/material, shall not occur between the hours of 7 PM and 6 AM Monday through Friday.
6. Noise generating activities such as loading/unloading of equipment/material shall not occur before 9 AM or after 5 PM Saturday through Sunday and on federal holidays.

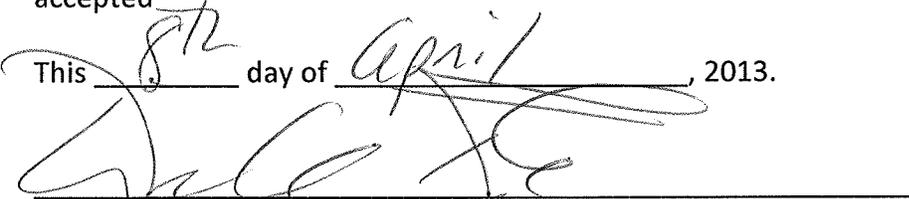
7. One sign for the business, to be within 50 feet of the existing driveway, is approved. The sign shall meet the requirements of Section 3.16 and be issued a zoning permit from the Zoning Administrator.
8. A minimum 100-foot buffer of natural tree cover shall be maintained to screen the contractor's yard from Pleasant Valley Road, New Road, and abutting properties. Damaged and diseased trees may be removed from the buffer as necessary.
9. Extraction of fill or gravel beyond the exemptions specified in Section 4.9(B)(1) is prohibited. Additional review and approval by the Development Review Board shall be required prior to any extraction or quarrying that does not meet the exemptions in Section 4.9(B)(1).
10. A maximum of two nonresident employees onsite at any one time is approved.
11. This approval and related home industry permit is personal to John and Denise Angelino, and any company in which they own a majority interest, for as long as they own and reside on this parcel. The permit will not run with the land and shall be reapplied by any future owner/operator.
12. It is recommended that the Applicants contact the Underhill Jericho Fire Department and the Jericho Underhill Water District to comply with requirements for emergency access and compliance.

The motion was passed by all Board Members present at the March 18, 2013 hearing (stated above).

10:42 AM: Board Member Penny Miller made a motion, seconded by Board Member Shanie Bartlett, to approve the March 18, 2013 minutes. The motion was passed by all Board Members present at the March 18, 2013 hearing (stated above).

These minutes of the continued deliberative session from the 3-18-13 DRB hearing were accepted

This 8th day of April, 2013.


Will Towle, Acting Chairperson

These minutes are subject to correction by the Underhill Development Review Board. Changes, if any, will be recorded in the minutes of the meeting of the DRB.

Kari Papelbon

From: Will Towle <[REDACTED]>
Sent: Monday, April 08, 2013 11:00 AM
To: Penny Miller; Kari Papelbon; McKnight, Karen B.; Shanie Bartlett; Penny Miller
Subject: RE: Angelino Draft 3

Penny's motion.
Karen's second.
Unanimous vote on motion and approval of minutes.

Will

Sent from my Windows Phone

From: Penny Miller
Sent: 4/8/2013 10:42 AM
To: Kari Papelbon; Will Towle; McKnight, Karen B.; Shanie Bartlett; Penny Miller
Subject: RE: Angelino Draft 3

I make a motion to accept the Angelino Meeting Minutes which we've all reviewed.

Penny Miller
[REDACTED]

From: Kari Papelbon [mailto:underhillzoning@comcast.net]
Sent: Monday, April 08, 2013 10:41 AM
To: 'Will Towle'; 'McKnight, Karen B.'; 'Penny Miller'; 'Shanie Bartlett'; 'Penny Miller'
Subject: RE: Angelino Draft 3
Importance: High

One more for minutes?

Kari Papelbon, CFM, AICP
Zoning & Planning Administrator
Town of Underhill
P.O. Box 32
Underhill Center, VT 05490
Ph: 802.899.4434, x106
F: 802.899.2137
www.underhillvt.gov

From: Will Towle [mailto:[\[REDACTED\]](mailto:[REDACTED])]
Sent: Monday, April 08, 2013 10:35 AM
To: McKnight, Karen B.; 'Penny Miller'; Shanie Bartlett; Kari Papelbon; Penny Miller
Subject: RE: Angelino Draft 3

Penny's motion.
Karen's second.
Unanimous vote on motion and approval.
Done.
Thanks all.

Will

Sent from my Windows Phone

From: McKnight, Karen B.
Sent: 4/8/2013 10:22 AM
To: 'Penny Miller'; Will Towle; Shanie Bartlett; Kari Papelbon; Penny Miller
Subject: RE: Angelino Draft 3

I second Will's motion to exit the deliberative session and approve the draft as circulated.

KMcK

From: Penny Miller [mailto: [REDACTED]]
Sent: Monday, April 08, 2013 10:20 AM
To: Will Towle; Shanie Bartlett; Kari Papelbon; Penny Miller; McKnight, Karen B.
Subject: RE: Angelino Draft 3

I make a motion to come out of deliberative session and to approve as per the draft as circulated.

Penny Miller
[REDACTED]

From: Will Towle [mailto: [REDACTED]]
Sent: Monday, April 08, 2013 10:19 AM
To: Shanie Bartlett; Kari Papelbon; 'Penny Miller'; 'Penny Miller'; 'Karen McKnight'
Subject: RE: Angelino Draft 3

Okay, Shanie, no need for further confirmation. We just need to know you are onboard.

I will now entertain a motion and second to come out of deliberative session and to approve as per the draft as circulated.

Will

Sent from my Windows Phone

From: Shanie Bartlett
Sent: 4/8/2013 10:03 AM
To: Will Towle; Kari Papelbon; 'Penny Miller'; 'Penny Miller'; 'Karen McKnight'
Subject: RE: Angelino Draft 3

Hello All: Sorry, I have been on vacation for the past 8 days. I thought I had noted this. I am fine with the terms and will send in my "x" in the box on the "NR003 CU-SP Decision v3" document shortly. Thanks, Shanie

Kari Papelbon

From: McKnight, Karen B. <[REDACTED]>
Sent: Monday, April 08, 2013 10:52 AM
To: 'Penny Miller'; Kari Papelbon; Will Towle; Shanie Bartlett; Penny Miller
Subject: RE: Angelino Draft 3

I second Penny's motion

From: Penny Miller [mailto:[REDACTED]]
Sent: Monday, April 08, 2013 10:43 AM
To: Kari Papelbon; Will Towle; McKnight, Karen B.; Shanie Bartlett; Penny Miller
Subject: RE: Angelino Draft 3

I make a motion to accept the Angelino Meeting Minutes which we've all reviewed.

Penny Miller
[REDACTED]

From: Kari Papelbon [mailto:underhillzoning@comcast.net]
Sent: Monday, April 08, 2013 10:41 AM
To: 'Will Towle'; 'McKnight, Karen B.'; 'Penny Miller'; 'Shanie Bartlett'; 'Penny Miller'
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One more for minutes?

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From: Will Towle [mailto:[REDACTED]]
Sent: Monday, April 08, 2013 10:35 AM
To: McKnight, Karen B.; 'Penny Miller'; Shanie Bartlett; Kari Papelbon; Penny Miller
Subject: RE: Angelino Draft 3

Penny's motion.
Karen's second.
Unanimous vote on motion and approval.
Done.
Thanks all.

Will