

UNDERHILL PLANNING COMMISSION
December 5, 2011 6:30 PM
Minutes

Present: Chair Dick Albertini, Jerry Adams, Pat Lamphere, Irene Linde, Cynthia Seybolt;
Planning & Zoning Administrator Kari Papelbon; guest Rod Fuller, Road Foreman

6:35 PM: Call to order. No minutes to review.

6:38 PM: Proposed Capital Improvement Plan

Discussion with Rod of Highway portion of the CIP. Topics included:

- Replacement cycle for vehicles. Rod would like a 7-year cycle for all trucks. Some towns have a 5-year cycle. Leasing may be a better option than purchase for some vehicles.
- Major projects - the proposed three major road reconstructions and three culvert replacements are reasonable expectations for the next five years.
- Garage - no current plan to deal with leaking roof.
- Contracting out services - only winter sand has been considered; Rod thinks it is more cost-effective for crew to do it all, though no cost analysis has been made.

7:10 PM: Reserve Funds

PC agreed to urge Select Board to create the two reserve funds proposed in the Town Plan. Cynthia will draft recommendation to send to SB. Funds can be voted on at 2012 Town Meeting, but not funded until 2013.

Discussion of other CIP components included questions about tennis court replacement; definition of "upgrade" for vault; speed check device vs. use of sheriff.

PC agreed to:

- Ask Mona (Finance Officer) to do a cost analysis of lease vs. purchase of vehicles.
- Ask the Recreation Committee Chair to come in to present a long-term plan for recreation facilities and services.

7:45 PM: Active Living Workshop Update

Kari received draft report 12/5/11. She will email it to PC members. Comments are due by 12/18/11.

7:55 PM: Other Business

Kari reported that a resident had inquired about plans for sidewalks along Route 15. She responded that this is on PC agenda.

8:00 PM: Meeting adjourned

Cynthia Seybolt