

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Thursday, June 9, 2011 4:30 and 6:00 PM**

Present: Dan Steinbauer – Chair, Steve Owen – Selectperson, Brad Holden – Selectperson, Faith Brown – Interim Administrator

- 4:30** **Site visit on Butler Road:** The selectboard met at the corner of Butler Road and Irish Settlement with interested town residents to walk the road with Brad Holden, Licensed Surveyor. Brad is a selectperson but was hired by the town prior to being elected to survey the town's right of way on Butler Road. In this site visit and in all town deliberations about Butler Road, Brad has recused himself as a selectboard member; he will only act in the capacity of a surveyor.
- 6:00** **Discussion of Butler Road:** The selectboard reconvened at Town Hall and Sherri Morin Town Clerk/Treasure joined the meeting. Brad reviewed the history of Butler Road starting in 1849 when the original road was laid out. He noted that in 1995 the Butler's asked to gate the road to keep their livestock on their land. The town granted that permission and asked the Butler's to ask for extensions annually. The Butler's hand-in a written request for another extension.
- Brad clarified that the town has two options in regards to Butler Road: 1) Reclassify the road to be either discontinued or made into a trail or 2) upgrade the road. He noted that town residents can petition to have either of these options occur as well.
- 6:15** The board opened the meeting for discussion and discussion ensued.
- 7:00** **Cheryl Thomas, Jericho Lister re: Temp Administrator:** Cheryl joined the meeting to discuss the possibility of assisting the town as a temporary administrator while the selectboard hires a permanent replacement. The board reviewed her resume, asked questions and thanked her for her interest. Faith agreed to be back in touch with Cheryl.
- 7:15** **Meeting Continues:**
- **Minutes from 05-18-11, 05-26-11 and 06-06-11:** minutes read, approved and signed.
 - **Reappointments on Underhill Conservation Commission:** The selectboard reappointed Trevor Squirrel and Karen

McKnight to new 4 year terms on the Conservation Commission.

- **Letters re: April Flood Damage:** Faith noted for the record that the selectboard received letters from Jamie Eisenberg and Bob and Mary Martelle about damage that occurred during April floods.
- **Contract for Traffic Enforcement from Sheriff:** The board signed a new contract with the Sheriff's office for traffic enforcement for FY 11/12 at a reduced rate of \$42.00/hr. The contract has a maximum of \$15,000.
- **Unum Contract:** The selectboard agreed to provide life and disability insurance to town employees. Dan signed the contract authorizing the insurance and Sherri will mail the application out to UNUM with the first month's payment.
- **Delta Dental Contract:** The board agreed to add to the town's group dental coverage benefits for children up to 26 years of age at its Thursday May 18, 2011 meeting. Dan Steinbauer signs paperwork to authorize this change.
- **Warrants and Orders:** Warrants and Orders were reviewed, approved and signed.
- **New Business:** Faith shares a copy of a letter to Steve Mahin, 21 Ledge Road with a request for a meeting with the road foreman to discuss water run off on to his property on Stevensville Road.

7:32 The board agreed to **adjourn**.

Respectfully submitted,
Faith I. Brown
Interim Administrator

Read and Approved as submitted/amended

Dan Steinbauer, Chair

Date