

## UNDERHILL SELECTBOARD MINUTES

Thursday, May 3 2007

Present: Steve Walkerman, Dan Steinbauer Steve Owen Selectmen, Sherri Morin Town Clerk, Rod Fuller, Town Highway Foreman; Chris Murphy Town Administrator.

6:00 PM: **Meeting Called to Order**

- **Meeting with AOT District 5 Representatives, Gil Newbury and Martha Price, Guests:** The AOT reps. meet with the Board and tells them that the Town did not get any of the structures or paving grants this year, based on the grants Underhill has recently received from AOT and the relatively small mileage of class II roads we have. They suggest trying to see if any of our longer roads can be brought up to class II standards. If we decide to try to go that route, applications need to be in by 12/0/07.
- **Tom Moreau, CSWD:** Mike Weisel, CSWD rep., guest: Tom meets with the Board and discusses the CSWD budget. On a motion from Dan Steinbauer, the Board approves the CSWD budget for FY 2008.
- **CSWD Appointments:** Mike Weisel and Dan Steinbauer are re-appointed to serve as CSWD representative and alternate respectively.
- **CSWD Clean-Up Funds:** Mike Weisel discusses with the Board the \$1,000.00 available to Underhill for clean-up funds. In past years the funds were used for green-up day expenses and other town clean up projects. Chris and Rod will coordinate billing after all activities are completed; billing must be completed by 6/30/07.
- **Rod Fuller,** Town Highway Foreman: Rod briefly updates the Board on road conditions. Chris tells the Board about a dispute on Butler road regarding the pent portion of the road and a neighbor. The Board will look into options for the road in the future.
- **VLCT Study:** The Board discusses the parameters of the VLCT salary and staffing study and agrees that it will include all town employees.
- **Telephone Conference Call, Shawn Chambers, Chambers Communications:** The Board goes over the Chambers bid for the new phone system and running new data wire. Steve will meet with Paul Metrick tomorrow to go over the number of proposed data drops in the Town office. The Board is concerned about the cost of running the new data wire. The Board will propose having this part of the contract done on a time and materials basis.
- **Minutes form 4/26/07 are reviewed and accepted.**
- **Orders are signed**
- **Russell Sawmill update: Joan Lehouiller and Terry Aiken, Guests:** Chris updates the Board as to the latest development in the Russell sawmill case, 198 River Road. Bill Russell has sent a letter to the Development Review Board and to the Environmental Court withdrawing his appeal and asking that his permit for the sawmill be rescinded. He has also sent another letter to the DRB asking that his

permit for the small construction business at his house be withdrawn. At the 4/30/07 DRB hearing, the DRB granted Russell's request and formally rescinded his permits for the sawmill and the small construction business.

Lehouiller and Aiken meet with the Board and discuss the on-going problem at the Russell property, relative to his aggregation of building materials on his property. This could be a violation of the nuisance ordinance; the Board will keep their eye on things and enforce the nuisance ordinance if necessary. Terry Aiken also mentions that Russell has been running the sawmill on Larry Westall's land, and going across the Browns River with loads of lumber. Chris will get in touch with Westall to discuss this, and will contact Chris Brunelle and Ted Cantwell to discuss this use of the river.

- **UJFD letter:** The Board signs a letter to the UJFD about using Town equipment and personnel to perform work on private property. The Town's insurance carrier has advised the Town not to do this except in very rare circumstances and the Board has written to the UJFD to explain why they can no longer do this.
- **Clean Green Contract:** The amended Clean Green contract is signed. The contract term is extended three years, and the Town is no longer selling stickers, or doing the accounting, Clean Green will take over that function.
- **ESRI Maintenance Quote:** The Board signs the \$400.00 contract for the maintenance contract on the Arc Map software.
- **Enhancement Grants:** The Board reviews and opts not to apply for enhancement grants this year.
- **Lawnmowing Contracts:** The Board reviews bids from landscaping contractors and awards the contract to All Phase Property Management, the low bidder.
- Guy Kennedy letter reviewed.
- Schedule is reviewed.

**8:47 PM:** The Board Adjourns