

UNDERHILL SELECTBOARD MINUTES

Thursday, January 25, 2007

6:00 PM

Present: Marc Maheux, Chair; Steve Walkerman, Dan Steinbauer, Sherri Morin (Town Clerk)

6:05 PM: Meeting is Called to Order

- **Postmark Dates on Taxes:** Steinbauer was unable to reach the relevant person at VLCT. Someone at the Town of Plainfield left him a message saying Plainfield allows postmark dates. Walkerman reports that Kathy DeWolf at the Secretary of State's office does not support the idea of allowing postmarks and said Underhill should change its charter to allow abatement for good-faith efforts. DeWolf also noted that the post office makes mistakes with canceling and that it cannot be relied upon for legal process. Susan Monte, a lawyer in the Property & Tax Department, said there is no legal reason not to allow postmarks unless the town charter calls for running warrants immediately, in which case the charter should be amended. Morin gives the Selectboard a copy of the charter, which takes two years to amend. There is discussion of abatement through the Board of Abatement. The board also discusses how the charter requires warrants to be run. A motion is made to allow the postmark question on the ballot and the motion passes. Steinbauer will need to compile information for the required informational meeting. Morin writes up the language for the ballot item.
- **Town Budget:** The Selectboard briefly reviews edits to the budget.
- **Selectboard Report:** The Selectboard briefly reviews its submission to the Town Report.
- **Town Employee Salaries:** The Selectboard further discusses the split of the Town Administrator/Planning Administrator/Zoning Administrator position. The Zoning Administrator is appointed every three years based on the recommendation of the Planning Commission, so the Planning Commission would need to conduct the interviews for the new Zoning Administrator position. There is discussion of how the positions will be defined, salary allocations, and whether to advertise both positions. The proposed VLCT study will help elucidate the salary values and position descriptions but won't be done before Town Meeting; however it could be done before July 1. There is a motion to begin the process of engaging VLCT in the study of town functions, including getting a quote on the cost of the study. The motion is approved.
- **Petitions:** Morin presents two petitions that were circulated with the goal of putting items on town ballots. One petition advocates the impeachment of the president and the other advocates immediate withdrawal of troops from Iraq. 135 signatures are required, but each petition has only 5 signatures. The Selectboard decides not to put the items on the ballot.

6:05 PM: **The Board enters Executive Session.**

??? PM: **The Board Adjourns**

Respectfully Submitted,
Laurel Williams
Town Assistant
Read and Approved as presented/as amended

Marc Maheux, Chair

Date