

# Town of Underhill Meeting Agenda & Minutes

**Date & Start Time:** Thursday, October 17, 2019, 7:00 p.m.      **End Time:** 7:00 p.m.  
**Meeting Type:** RECREATION COMMITTEE MEETING  
**Location:** Underhill Town Hall

<u>HANDOUT :</u>

<u>INVITEES/ATTENDEES:</u>		
<b>Chair -</b>	Anton Kelsey	
<b>Recorder -</b>	Emilie Soisson	
Melanie Poley	Anton Kelsey	Seth Friedman
Emilie Soisson	Dean Haller	Isabel Gamm
Arnold Chaudoir		Lynn Morse

<Attendees are identified by an \* >

<b>AGENDA</b>			
Item #	Agenda Items	Comments/Minutes	Action Number
1	Call Meeting to Order/Approve September minutes	Minutes approved.	
2	Public Comment Period	Budget added to the agenda.	
3	Trails <ul style="list-style-type: none"> <li>• Crane Brook trail work day</li> <li>• Crane Brook/UCS access updates</li> </ul>	Anton spoke with Karen about signage at Crane Brook. Conservation commission can do first weekend in November to put up signs. November 2-3 suggested for work weekend.  Posting of no hunting signs will be brought up to the seelctoboard.  Anton/Seth to speak with private landowner about connecting easement to Crane Brook area.	
4	Maintenance Items <ul style="list-style-type: none"> <li>• Power drop and Moore Park site work update</li> <li>• Hockey rink setup</li> </ul>	Seth and Mike LInde are doing the power drop 10/19  Town collecting bids for Moore Park park leveling.  Will determine date for rink after the work is done in Moore Park. Anton will determine date for rink setup.	
5	Events <ul style="list-style-type: none"> <li>• 2019 Food Truck recap and future planning</li> <li>• Halloween pumpking carving event preparation</li> </ul>	Food trucks went well. May want to switch weekends next year and avoid conflicting with other major food trucks. More food trucks and kids fare next year. Aim to have one more non-dessert truck per event. Better communication with town if the event is cancelled. More kids activities and fire pits. Aim to have one on the Underhill Flats area. Possibly in the town green in Underhill Flats. Permission from the town would be required.  Pumpkin carving event. Chamberlain Farm will donate pumpking and bring them by tractor. Moose Mountain Maple selling Maple Cotton Candy and Kettle Corn. Fire pit and cider. Emilie to order 100 LED lights. Emilie to get 5 gallons of cider. Isabel bringing coposting containers. Ask people to bring mugs for cider.  Anton made facebook event.	

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6	Town Plan Update		
7	Budget	Increased budget for last year compared to previous years. Need to have a budget for the next fiscal year for the selectboard to look at. Anton circulated quotes for tennis court repair. Quote is lower than replacement but annual maintenance will be required. About 2K per year. We will plan to put this in the budget as a maintenance item. Will have a quote for the replacement as well. Many of the maintenance costs Isabel to follow up on lighting options. Outdoor temporary lights. Consider using maintenance budget to paint and replace swings. Capital improvements discussed. Start working on a capital improvement plan and have one for next years budget. Continue to gain town support through current activities.	
8	Floor Open	Tomasi Meadow project is moving forward. Next meeting will discuss logo and gear.	
	Adjourn Recreation Committee Meeting (Tentative)		

ACTION ITEM LOG					
Date Added	Action Number	Assignee	Action	Due Date	Date Closed

DECISION LOG			
Date Added	Approvers	Decision made	Approved (Y/N)