

**TOWN OF UNDERHILL  
SELECTBOARD MEETING MINUTES  
Underhill Town Hall  
Tuesday, July 5, 2016, 6:00 p.m.**

**Selectboard:** Cliff Peterson, Rick Heh and Kurt Johnson

**Town Staff:** Nate Sullivan and Brian Bigelow

**Public:** Fisher Wagg (MMCTV), Sgt Brian Welch (CCSD), David Weaver, Ruth Mackell Julianelle, Stacey Turkos, Davidsen Miller, Jim & Kelly LaPorte, Tony Julianelle

**6:01 p.m. Call to order, adjustments to agenda.** Meeting called to order by Chair. Two additions to the agenda: Town Hall lights and mulch hay purchase added to New Business.

**6:02 p.m. Public Comment Period.** None

**6:03 p.m. FY 17 Tax Rate.** After discussion Cliff Peterson moved the Board adopt a FY17 municipal tax rate of \$0.4972, a Local Agreement tax rate of \$0.0281, a Homestead Education tax rate of \$1.4853 and a Non-Residential Education tax rate of \$1.5172. Rick Heh seconded and the motion passed 3-0.

**Employee raises.** 3% raises, for other than recent hires, as approved at Town Meeting and summarized in Finance Director's memo of July 5, 2016 were discussed. Cliff Peterson moved the Board accept and approve 3% raises as per Finance Director's memo. Rick Heh seconded and the motion passed 3-0.

**6:08 p.m. Chittenden County Sheriff Department.** Sergeant Brian Welch of CCSD spoke with Selectboard regarding the FY contract. Discussion with Welch, residents and the Selectboard regarding practices and surrounding municipalities. Cliff Peterson moved that the Town of Underhill enter into a contract with Chittenden County Sheriff's Department striking the seasonal aspect and with a maximum of 15 hours per week. Rick Heh seconded and the motion passed 3-0. Staff to prepare a clean copy for Chair's signature.

**6:34 p.m. Old Business.**

**River Road Speed Study.** Selectboard, Sergeant Welch (CCSD) and residents discussed how to proceed. Options were discussed in general terms no action taken at this time. Staff directed to contact the Vermont State Police and obtain the previous six months of activity reports.

**Cargill Salt.** Contract for Winter Road Salt with Cargill for 600 Tons at state contract rate of \$74.35/ton signed by Chair.

**Winter Sand Hauling.** RFP for contractor to haul 4,500 tons of sand reviewed by Board. Consensus of Board to publish and solicit bids.

**7:08 p.m. New Business**

**LaPorte Access Permit Applications (IS251z):** Application reviewed by Selectboard and applicants Jim and Kelly LaPorte. Cliff Peterson moved approval of LaPorte application on the condition that the

culvert size be approved by the Road Foreman (min of 18"x30') and all other standards of Road Ordinance and VTrans Standard B-71 be complied with. Rick Heh seconded and the motion passed 3-0.

**7:19 p.m. Recess.** By consensus the Selectboard took a recess to allow a member to take a phone call.

**7:20 p.m. New Business (con't)**

**Purchase of Mulch Hay.** Town purchase of mulch hay from Road Foreman considered by Selectboard. Cliff Peterson moved to authorize the purchase of 234 bales of mulch hay at \$4.75 a bale for a total cost of \$1,111.50. Rick Heh seconded and the motion passed 3-0.

**Town Hall Lighting.** The Selectboard reviewed an exchange of emails between Finance Director and Electrical Contractor Mike Linde regarding replacement of ballasts and bulbs in the Town Hall. Selectboard interested in knowing if lumens would increase and what the kelvin rating would be. Matter will be in front of the Energy Committee at their July 13 meeting. Selectboard to readdress on July 19, 2106.

**7:24 p.m. Warrants and Minutes:** The Selectboard reviewed and signed the current warrants.

Cliff Peterson moved approval of minutes of the June 28, 2016 Special Selectboard meeting as amended. Rick Heh seconded and the motion passed 3-0.

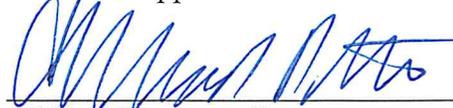
Cliff Peterson moved approval of minutes of the June 21, 2016 Regular Selectboard meeting. Rick Heh seconded and the motion passed 3-0.

**7:29 p.m. Member Items, Correspondence, Announcements, Schedule:** Notice made of the next Regular Selectboard meeting being held on July 19, 2016.

**7:30 p.m. Adjournment:** On a motion made by Rick Heh and seconded by Cliff Peterson the Selectboard voted 3-0 to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended

 7-19-2016  
Clifford Peterson, Chair Date