TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Underhill Town Hall
Tuesday, March 12, 2019, 4:00 p.m.

Selectboard: Pat Sabalis, Bob Stone
Town Staff: Brian Bigelow
Public: Ruth Miller (MMCTV), Valarie Stori

4:00 p.m. Call to order, adjustments to agenda. Meeting called to order by Pat Sabalis. Adjustments to agenda: Add discussion on Selectboard training, municipal policies and ordinances, audio options for Selectboard meetings and Randy Clark's offer to help with plantings in the Town Green at Park Street.

4:01 p.m. Public Comment Period. No members of the public in attendance. In recognition of the early start public comment will be permitted later in the meeting.

4:02 p.m. Organizational Meeting: In accordance with 24 VSA §871,

- Bob Stone nominated Pat Sabalis for Selectboard Chair. Pat Sabalis seconded and the motion passed by a vote of 2-0.
- Bob Stone nominated Dan Steinbauer for Selectboard Vice Chair. Pat Sabalis seconded and the motion passed by a vote of 2-0.
- Pat Sabalis moved to reappoint Don Tobi as Tree Warden. Bob Stone seconded and the motion passed by a vote of 2-0.
- Consensus to not make the discretionary appointments within 24 VSA §871.
- Pat Sabalis moved to adopt the draft 2019-2020 schedule of regular meetings being held every the first Tuesday and the third Thursday of the month, with adjustments to the months of May, August and January. Stone seconded and discussion ensued. After discussion the motion passed by a vote of 2-0. Staff to post final schedule.
- Consensus is to have staff modify draft Rules of Procedure for action at the next Selectboard meeting.

4:18 p.m. New Business

Valarie Stori, Interview for vacancy on the Planning Commission. Valarie Stori and Selectboard discussed her interest in serving on the Planning Commission.

Pat Sabalis moved to appoint Valarie Stori to fill the remaining portion of a 4-year Planning Commission term expiring in March 2020. Bob Stone seconded and the motion passed by a vote of 2-0.

Reappointments/Appointments to Town volunteer positions and bodies:

The Selectboard considered reappointments to the Planning Commission, Development Review Board, Energy Committee, Conservation Commission, Recreation Committee, Highways Infrastructure and Equipment Committee and the position of Animal Control Officer.

Pat Sabalis moved to make reappointments as follows:

Jennifer Silpe-Katz	Animal Control Officer	1 year	Exp. 3/2020

Ruth Machell Julianelle	Energy Committee	3 years	Exp. 3/2022
Gerry Adams	Energy Committee	3 years	Exp. 3/2022
David Edson	Planning Commission	4 years	Exp. 3/2023
Kail Romanoff	Planning Commission	4 years	Exp. 3/2023
Dean Haller	Recreation Committee	3 years	Exp. 3/2022
Melanie Poley	Recreation Committee	3 years	Exp. 3/2022
Amy Golodetz	Conservation Commission	4 years	Exp. 3/2023
Laurie Graham	Conservation Commission	4 years	Exp. 3/2023
Matthew Chapek	Development Review Board	3 years	Exp. 3/2022
Penny Miller	Development Review Board	3 years	Exp. 3/2022

Shanie Bartlett, Will Towle and Mark Hamlin for one year terms as Alternates to the Development Review Board expiring March of 2020

Nate Sullivan, Mike Weisel, Andy Rowe, Mike Morin, Clarke Elliot, Rick Heh and Kurt Johnson for one year terms as members of the Highway Infrastructure and Equipment Committee expiring March of 2020.

Bob Stone seconded and motion passed by a vote of 2-0.

4:25 p.m. Old Business.

Extension of Access Permit #A16-08 (Hunt/RA066T). Selectboard and staff discussed request for a 3-year extension for Access Permit A16-08 issued August 2, 2016. Zoning Administrator offered to create the paperwork portion of the permit extension based on Selectboard decision and original permit.

Pat Sabalis moved to approve the request for an extension of the Access Permit #A16-08 issued August 2, 2016 under the same approval and conditions for a term of three years. Bob Stone seconded and the motion passed on a vote of 2-0.

Additions to Agenda. Recommended Selectboard training offered by Vermont League of Cities and Towns (VLCT) scheduled for March 30, 2019. Staff to collect municipal polices and ordinances for website and Selectboard members. Options to improve audio especially during Selectboard meetings held in the Town Hall Great Room to be identified by staff. Town Administrator to work with Tree Warden, Road Foreman and Randy Clark on proposal for planting in the Underhill Flats Town Green.

4:44 p.m. Warrants and Minutes. By consensus the Board reviewed and signed current warrants.

Selectboard consensus to consider the February 26th and 28th draft minutes at the next Selectboard Meeting.

4:49 p.m. Member Items, Correspondence, Announcements, Schedule: Notice made of the next Regular Selectboard meeting being held on March 21, 2019 at 6:00 p.m..

Notice made of receipt of:

- In vehicle carbon monoxide detectors discussed. Chair has calls in to insurers and VTrans regarding recommendations, best practices, etc. Bob Stone offered to loan a detector to the Highway Department for preliminary investigation.

- In advance of new FEMA mapping Brad Holden has offered to attend a future meeting and discuss the 2011 process. Selectboard accepts offer. Staff to schedule same.
- Underhill Jericho Fire Department (UJFD) would like to attend an upcoming meeting and discuss a proposal to retain a consultant to review need for a ladder truck. Staff to schedule with UJFD Chief Mat Champlin.
- Staff to contact Jill Muhr/VLCT re; new mandatory reporting requirements for CMS Section 111, related to HRA Plans.

5:05 p.m. Adjournment: On a motion made by Pat Sabalis and seconded by Bob Stone, the Selectboard voted 2-0 to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended

Patrick Sabalis 3/21/19

Pat Sabalis, Chair Date