

**TOWN OF UNDERHILL  
SELECTBOARD MEETING MINUTES  
Underhill Town Hall  
Thursday, September 10, 2015, 6:00 p.m.**

**Selectboard:** Cliff Peterson, David Rogers and Rick Heh  
**Town Staff:** RaMona Sheppard, Rachel Fifield

**6:00 Call to order, adjustments to agenda.** (Executive session limited to 1 VSA 313(a)(1)(3))

**6:03 Public Comment Period** (no public present)

**6:05 p.m Eric Avildsen / Faith Ingulsrud (496 Cilley Hill Road) driveway bridge repair**  
Consensus that review of the repair circumstances determined that No Access Permit was required.

**6:10 p.m Rachel Fifield Request for Flexible Working arrangement (21 VSA section 309)**  
Request for change in departure time from 4:00 pm to 3:00 pm daily. Extensive discussion ensued and careful consideration was given to the request and whether it could be granted in a manner not inconsistent with the Town's operations and public services.

**6:40 p.m.** On a motion made and seconded, the Selectboard voted 3-0 to enter in to Executive Session pursuant to 1 VSA 313(a)(1)(3) to discuss a Personnel issue.

**7:15 p.m.** On a motion made and seconded, the Selectboard voted 3-0 to exit Executive Session. No action was taken.

**7:20 p.m.** After considering all the factors, the Selectboard was in agreement that Rachel Fifield's request to alter her work hours should be denied. Cliff Peterson will draft a written response to Rachel to be considered at the regular September 15, 2015 meeting.

**7:22 p.m.** On a motion made and seconded, the Selectboard voted 3-0 to adjourn.

Read and Approved as submitted/amended.

  
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Clifford Peterson, Chair

  
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Date