

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
6:00 p.m., Tuesday, August 12, 2014**

Selectboard: David Rogers and Cliff Peterson

Town Staff: Brian Bigelow, Nate Sullivan

Public: Ruth Miller (MMCTV), Roy Dunphey, Sue Spear

6:00 p.m. Meeting called to order.

6:01 p.m. Public Comment –

No public present to comment on non agenda items.

6:02 p.m. John Access Permit Application (IS419)

Roy Dunphey reviewed Access Application with the Selectboard. General Discussion was held about application requirements. Dunphey will have an engineered drawing addressing existing site conditions and proposed modifications (cuts, fills, contours, drainage, etc.), to demonstrate ability to meet local Road Policy and B-71 standards available in time for inclusion into the Selectboard packet for their meeting on September 2, 2014.

6:28 p.m. Nate Sullivan, Road Foreman

Nate Sullivan advised Selectboard of status of ongoing and future highway projects. After completion of projects on Sam Ward and Harvey roads; Repa Road is the next major project. This is a FEMA project at the intersection with Route 15, VTrans input has been sought. Contract for paving on Pleasant Valley Road (approximately from PV141 to PV252) with 1½" of #3 coating will be forthcoming. Transverse culvert replacements will precede paving.

Road Foreman and Selectboard discussed the FY14-15 truck purchase. Road Foreman provided information packet. Proposal is to take advantage of the State Purchasing Contract with truck purchased from Clark's Trucking, body set up performed by H.P. Fairfield, a separate painting contractor to be utilized and set up of racks and equipment holders to be performed in house by Road Department.

Cliff Peterson moved to have the Selectboard approve the purchase of a 2015 International 7400SFA 4x2 with equipment as shown on document signed by Nate Sullivan on March 10, 2014 and painting and miscellaneous steel, all not to exceed \$160,000. David Rogers seconded and the motion passed 2-0.

Inquires for current replacement equipment prices have been requested from Caterpillar. Preliminary hydraulic requirements are being obtained for crossings on Deane, Mountain and Corbett Road. These figures will be used in future CIP proposals.

Part time help budget status reviewed. Road Foreman confident that budget will be met to include having hours available for winter maintenance.

6:58 p.m. Town Pond

Item carried over from August 5 meeting with latest syringe being found. Local resident Sue Spear in attendance. Town Administrator read and summarized written correspondence received after reaching out to individuals who had commented at the June 20th meeting on this subject. General discussion about the problem and potential remedies was held. Item continued until September 2, 2014 Selectboard meeting

7:09 p.m. Old Business

Town Administrator advised the Selectboard on the status of ongoing projects.

- CIP – Staff and volunteers working on program for evaluating condition of Town Highways to establish more detailed costs.
- Town Hall Renovations – Painting continues, Carpenter in approximately 1 week and the window restoration continues on schedule (two complete).
- CUSI contacted regarding preliminary budget numbers, they will provide additional information after their September 4 Board Meeting.
- Town Administrator will start application process with ANR/DEC/Solid Waste Division regarding local Landfill Post Closure Plan status.

7:15 p.m. New Business – N/A

7:16 p.m. Warrants and Minutes.

Current Warrants reviewed and signed.

Cliff Peterson moved to approve the minutes of 08/05/2014 with the correction of a grammatical error on page 3. David Rogers seconded and the motion passed 2-0.

7:20 p.m. Member Items, Correspondence, Announcements, Schedule.

Board reviewed the following correspondence:

Jeff Moulton letter of August 6, 2014 regarding the posting of Conservation Commission Minutes to the Website and the Town Administrator's subsequent reply were reviewed. Email from Town Finance Officer reviewed regarding warrants that would ordinarily have been reviewed and signed on August 19.

Cliff Peterson moved to approve payment of the 8/14 payroll warrant and the 8/19 payable warrant without Selectboard signature. Review and approval to be accomplished at September 2, 2014 Selectboard meeting. David Rogers seconded and the motion passed 2-0.

Proposals for landscaping at Gregson property (PV099) have been requested and will be reviewed September 2nd.

7:23 p.m. Announcements/Schedule.

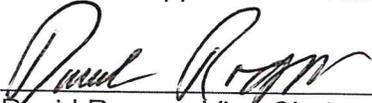
Notice made of the August 19 meeting that was canceled due to a lack of a quorum. The next regularly scheduled meeting is September 2, 2014 at 6:00 p.m.

7:25 p.m. Adjournment.

Cliff Peterson moved to adjourn. David Rogers seconded and the motion passed 2-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended.



David Rogers, Vice Chair

9/2/14

Date