

UNDERHILL PLANNING COMMISSION

Thursday, October 17, 2019 @ 6:00 PM

Minutes

Attendance

Planning Commissioners:

Commissioner John Drew, Chair
Commissioner David Edson, Vice Chair
Commissioner Patrick Lamphere
Commissioner John "Kail" Romanoff
Commissioner Val Stori
Commissioner Lea Van Winkle

Commissioner Sandy Wilmot

Staff/Municipal Representatives:

Andrew Strniste, Planning Director

Others Present:

None

[5:55] Members of the Planning Commission started to convene at Underhill Town Hall around 5:55 pm.

[6:01] Chair J. Drew called the meeting to order. No general public was in attendance to provide public comment. The Commission was made aware that Commissioner Turkos had resigned from the Commission. Staff Member Strniste informed the Commission that a public hearing pertaining to amendments to the zoning bylaws will be held at 5:30 PM on November 14, 2019.

AGENDA ITEM: UPDATES REGARDING ACTIONS ITEMS

[6:03] The Planning Commission and Staff Member Strniste reviewed the action items that were assigned at the end of the previous Planning Commission meeting (which can be found at the end of the September 26, 2019 minutes) and provided updates about each task assigned. Various members volunteered to review draft chapters of the Town Plan as they became available. The following assignments were made:

- Natural Resources – Commissioners Wilmot and Drew
- Energy – Commissioners Romanoff and Winkle
- Housing – Commissioners Romanoff and Van Winkle
- Economic Development – Commissioners Wilmot and Stori
- Transportation – Commissioners Drew and Tijan

AGENDA ITEM: NATURAL RESOURCES MAP SUBCOMMITTEE DISCUSSION

[6:10] Chair J. Drew provided an overview of his discussion with Conservation Commission Chair Karen McKnight relating to the proposed Natural Resources Map Subcommittee. He informed the Commission that the subcommittee will be tasked with figuring out how to create the map, as well as the process to deploy its implementation. The subcommittee will be tasked with coordinating the details upon meeting. Chair J. Drew also advised that the planning guide relating to Act 171 was also helpful, and will be a useful tool once organized.

AGENDA ITEM: ZONING ADMINISTRATOR APPOINTMENT

[6:10] Staff Member Strniste informed the Commission that his Zoning Administrator term had expired in July, and that the role of the Commission is to nominate a Zoning Administrator to the

Selectboard. The Commission advised that no executive session was needed to discuss the nomination. Commission Van Winkle made a motion nominating Staff Member Strniste for another three-year term. The motion was seconded by Commissioner Edson and approved unanimously.

AGENDA ITEM: 2020 TOWN PLAN – REVIEW ECONOMIC DEVELOPMENT GOALS, POLICIES & STRATEGIES; REVIEW TRANSPORTATION GOALS, POLICIES & STRATEGIES; REVIEW SERVICES GOALS, POLICIES & STRATEGIES

[6:15] The Commission reviewed the draft goals, policies and strategies relating to economic development and transportation. The review pertaining to the draft transportation goals, policies and strategies will be completed at the next meeting.

[7:26] Commissioner Stori exited the evening's meeting.

AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)

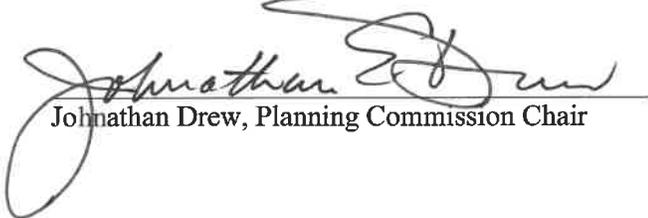
[7:57] Commissioner Edson made a motion approve the minutes of September 26, 2019. The motion was seconded by Commissioner Lamphere and approved unanimously. The Commission agreed to meet on the first and third Thursdays of November and December instead of the second and fourth Mondays of those respected months.

[7:39] Commissioner Wilmot made a motion to adjourn. The motion was seconded by Commissioner Romanoff and approved unanimously.

Respectfully Submitted By:

Andrew Strniste, Planning Director

The minutes of the October 17, 2019 meeting were accepted this 24 day of October, 2019.


Johnathan Drew, Planning Commission Chair