

# UNDERHILL PLANNING COMMISSION

Thursday, March 28, 2019 @ 6:00 PM

Minutes

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## Attendance

### **Planning Commissioners:**

Commissioner Johnathan Drew, Chair  
Commissioner David Edson, Vice Chair  
Commissioner Pat Lamphere  
Commissioner Kail Romanoff  
Commissioner Val Stori  
Commissioner Sandy Wilmot

### **Staff/Municipal Representatives:**

Andrew Strniste, Planning Director  
Kurt Johnson, Highway Infrastructure  
Committee

### **Others Present:**

None

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[5:55] Members of the Planning Commission started to convene at Underhill Town Hall around 5:55 pm.

[6:00] Chair J. Drew, called the meeting to order. No public was in attendance to provide public comment. Chair J. Drew began a discussion regarding the Town's purchase, in coordination with the Jericho-Underhill Land Trust, of the Tomasi Field that directly abuts Casey's Hill.

## **AGENDA ITEM: 2020 TOWN PLAN – OBSERVATIONS PERTAINING TO TO-DATE SURVEY RESULTS**

[6:03] Staff and the Commission discussed the to-date results of the 2020 Town Plan Survey. Staff Member Strniste then advised the Commission of two emails he received regarding general feedback about the Town Plan process.

## **AGENDA ITEM: 2020 TOWN PLAN – PUBLIC OUTREACH**

[6:40] The Commission discuss the flier created by Commissioner Wilmot. Suggestions were made in regards to the first public forum handout.

## **AGENDA ITEM: 2020 TOWN PLAN – FORUM MEETINGS**

[6:45] Chair J. Drew began a discussion pertaining to the upcoming public forums. The Commission advised that they should provide a background on what the Town Plan is and does. Chair J. Drew informed the Commission he would draft a narrative that he would use as the introduction. Further discussion was held pertaining to who could attend the various forum meetings, as well as of some of the discussion topics that should be held. Staff Member Strniste advised that he would send an email soliciting everyone's availability for the various public forums.

## **AGENDA ITEM: HIGHWAY INFRASTRUCTURE SURVEY RESULTS**

[7:00] Highway Infrastructure Member, Kurt Johnson, attended the evening's meeting to discuss the survey results pertaining to the Highway Infrastructure Committee survey. Discussion ensued about various issues observed from the Highway Infrastructure Committee survey.

## **AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)**

[7:26] Commissioner Romanoff made a **motion to approve the minutes of March 14, 2019**. The motion was seconded by Commissioner Stori and **approved unanimously**.

[7:27] A discussion ensued about municipal planning grants and when the Planning Commission should begin to prepare from them. Staff Member Strniste advised he would create a google calendar for the Planning Commission similar to the one for the Development Review Board.

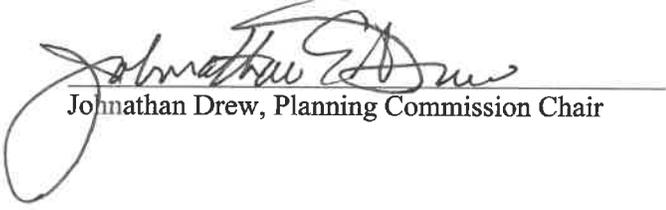
[7:33] Commissioner Edson made a **motion to adjourn**. The motion was seconded by Commissioner Lamphere and **approved unanimously**.

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Respectfully Submitted By:

Andrew Strniste, Planning Director

The minutes of the March 28, 2019 meeting were accepted this 27 day of June, 2019.

  
Johnathan Drew, Planning Commission Chair