

# UNDERHILL PLANNING COMMISSION

Thursday, July 11, 2019 @ 6:00 PM

Minutes

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## Attendance

### **Planning Commissioners:**

Commissioner John Drew, Chair  
Commissioner David Edson, Vice Chair  
Commissioner John “Kail” Romanoff  
Commissioner Stacey Turkos  
Commissioner Lea Van Winkle  
Commissioner Sandy Wilmot

### **Staff/Municipal Representatives:**

Andrew Strniste, Planning Director  
Steve Webster, Energy Committee

### **Others Present:**

None

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[5:55] Members of the Planning Commission started to convene at Underhill Town Hall around 5:55 pm.

[6:04] Chair J. Drew called the meeting to order. No public was in attendance to provide public comment.

## AGENDA ITEM: UPDATES REGARDING ACTIONS ITEMS

[6:05] The Planning Commission reviewed the action items that were assigned at the end of the previous Planning Commission meeting (which can be found at the end of the June 27, 2019 minutes) and provided updates about each task assigned. Discussion ensued about the Brattleboro Town Plan – the Commission reached a consensus on following a similar format, but to try to utilize ‘plain-language’ where possible.”

## AGENDA ITEM: 2019/2020 MUNICIPAL PLANNING GRANT APPLICATION

[6:17] The Planning Commission discussed the scope of the grant application. The Commissioners agreed more time was needed. Discussion ensued about multi-family housing v. affordable housing and the history of the Underhill zoning regulations. The Commission agreed that a potential application could involving the development of strategies for maintaining the rural character of Underhill, while at the same time, finding areas for multi-family housing and affordable housing. The Commission discussed the timeline of the grant.

## AGENDA ITEM: 2020-2021 CAPITAL IMPROVEMENT PROGRAM (CIP) UPDATE

[6:25] Chair J. Drew advised that he only heard back from the Infrastructure Committee regarding updates to the Capital Improvement Program, who would not have updated information until August. The Commission agreed to push out the deadline for the CIP until August. Staff will send a memorandum to the Selectboard informing them of the delay.

## AGENDA ITEM: 2020 TOWN PLAN – REVIEW OF DRAFT ENERGY SECTION

[6:28] Staff Member Strniste provided an overview of the draft energy section that was distributed to the Planning Commission and the Energy Committee. The Commission reviewed the chapter and worked towards consolidating and editing the goals, policies and strategies.

**AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)**

[7:24] Due to the length of the evening's meeting, the Commission will approve minutes at the next meeting – July 25, 2019.

**AGENDA ITEM: OVERVIEW OF THE EVENING'S ACTION ITEMS**

[7:28] The Commission established action items (see below) to be performed prior to next meeting:

[7:34] Commissioner Edson made a **motion to adjourn**. The motion was seconded by Commissioner Wilmot and **approved unanimously**.

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Respectfully Submitted By:

Andrew Strniste, Planning Director

The minutes of the July 11, 2019 meeting were accepted this 5<sup>th</sup> day of AUGUST, 2019.

  
Johnathan Drew, Planning Commission Chair