

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
5:30 p.m., Thursday, July 05, 2012**

Present: Site Visit

Selectboard: Brad Holden-Chair, Steve Owen-Vice Chair

Office: Dawna Brisson-Town Administrator, Sherri Morin-Town Clerk/Treasurer

Public: Anne Jobin-Picard, David Rogers

5:30 p.m. 13 Lower English Settlement Rd – Anne and David state concerns with current drainage and concerns regarding the effects of the new development on drainage here. Selectboard determines culvert in front of house appears to be an old fairly plugged up relief culvert in case ponding across the road gets too deep. Selectboard indicates will confer with Road Crew, and if they have no objection, ok with having the road crew remove it completely, which will take away the worry of water crossing from the other side onto Anne's front yard. Selectboard shows and explains the detention pond planned as part of the new Goplen development and indicates that they feel this should, if anything, improve the situation. They recommend Anne contact Planning and Zoning Administrator if she has additional questions or concerns about the detention pond. A contour map of the area is reviewed. Selectboard recommends to Anne that she and neighbors get together and clean out and maintain the drainage ditch that runs along the side of her property +/- regrade a little, which should direct water away from house and into that ditch.

Present: Selectboard Meeting at Town Hall

Selectboard: Brad Holden Chair, Steve Owen Vice Chair

Office: Dawna Brisson-Town Administrator, RaMona Sheppard-Finance/Human Resource, Sherri Morin-Town Clerk/Treasurer

Public: Carolyn Gregson

6:10 p.m. Meeting called to Order by Selectboard Chair

6:10 p.m. Public Comment - NONE

6:10 p.m. Pleasant Valley Rd Traffic Control – Carolyn Gregson

Carolyn outlines concerns regarding speed, lack of sheriff coverage on weekends, and shoulder striping being too far out on sides of the road. Selectboard explains the sheriff contract was just updated and have increased hours from 5/1-11/1 and decreased hours 12/1- 5/1, will have coverage 1 Sat/month and the contract highlights areas to focus on, one of which is Pleasant Valley Rd. Selectboard agrees the striping is too far out and explains that the striping was done by the state, the town had intended to stripe further in, but miscommunicated. The plan is to let the stripes fade and then move them in. Also discussed is adding flags to the 30MPH sign.

Carolyn second concern is the town had agreed to a driveway turn around and plantings, when they originally negotiated letting the town carve out their property to improve line of site, which hasn't happened yet. Carolyn outlines looking for shrubs that are salt resistant and that don't break easily for the small section in front up to the telephone pole. Also the grass never took, due to lack of topsoil. Selectboard ask Carolyn to select and get a quote for the shrubs. Selectboard will meet with the Road Crew regarding the grass, no record of the turn around. Then revisit subject in 2 weeks.

6:20 p.m. Carolyn Gregson departs.

6:20 p.m. Finance/Human Resources – RaMona Sheppard
Authorize Kari Papelbon's AICP Exam Fee Payment of \$495-
 RaMona explains was budgeted for, need authorization to pay for with the Town's Credit card. Selectboard authorizes payment.

**Approve 2012-2013 Municipal & Local Agreement Tax Rate-
 RaMona Sheppard and Sherri Morin**

RaMona explains how the rate is calculated – Budget as approved by the voters divided by grand list = Tax rate. Notes if the Town has a surplus, it goes to the voters in March to decide what to do with the surplus and if they want to use it to reduce the tax rate. Selectboard is provided with a hand out from the lister and one from finance both arriving at the same total rate of .4718, just arrived at differently. On motion from Steve Owen, seconded by Brad Holden the selectboard approves setting the municipal/local agreement tax rate to .4718. The motion passes 2-0, 1 absent.

Delinquent Taxes – RaMona highlights have come down about \$500, calced new interest and sent out notice 7/2/12.

6:35 p.m. Warrants- Selectboard reviews and approves.

6:40 p.m. Town Administrator- Dawna Brisson
ReSource Contribution Request to help complete their Barre facility–
 Dawna provides Selectboard with a copy of the request, ReSource's mission statement and history. Selectboard will review the information and if interested, will ask them to come into a Selectboard meeting to discuss.

Recyclebank Competition Begins – Dawna states competition started on Monday and asks if Selectboard has signed up, if not a reminder to do so. She provides them with a copy of the press release, the list of our competition, a flyer, and notes that the PIN# that was given on the mailing to residents is not required to sign up, it is just a short cut, so if you can't

find it, just means you will have to fill in all the information during the sign up process. Dawna highlights information posted on the town’s website in 3 locations, our bulleting board has a flyer, the press release, and a list of the current rewards partners, also pile of flyers on table. Also posted on Frontporchforum, and Twotownsonline, Jan at TTO has been very helpful and got Clark’s truck center to agree to put something up on their sign.

Dawna asks for input on local businesses to contact to see if interested in becoming reward partners. Mountain High and Jerri Hill Hardware is mentioned.

Pothole complaints-Brad indicates the Town Chloride tank has an issue and also the rain has lifted the freshly graded roads, so some potholes have reappeared. Selectboard requests Dawna find out exact locations and to report any complaints to the Selectboard and Nate Sullivan.

Minutes - Approval of 6/21/12 Selectboard Meeting Minutes- On motion by Steve Owen, seconded by Brad Holden, the Selectboard approves the minutes as written. The motion passes 2-0, 1 absent.

Approval of 6/29/12 Selectboard Meeting Minutes – Not in final form yet, will have available to sign at next meeting.

Announcements – Next Regular Meeting is 7/19/12 at 6pm, the 7pm meeting with Jericho for Pace was cancelled.

6:55 p.m. Adjourn – On motion by Steve Owen, seconded by Brad Holden, the selectboard adjourns the meeting. The motion passes 2-0, 1 absent.

Dawna Brisson, Town Administrator

Read and Approved as submitted/amended

	<u>8/2/2012</u>
Brad Holden, Chair	Date