

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
Underhill Town Hall
Thursday, March 15, 2018, 6:30 p.m.**

Selectboard: Kurt Johnson, Pat Sabalis and Catherine Kearns

Town Staff: Brian Bigelow

Public: None

6:40 p.m. Call to order, adjustments to agenda. Meeting called to order by Kurt Johnson.
Adjustments to agenda: Add warrants.

6:42 p.m. Public Comment Period. None

6:43 p.m. General Discussion to outline key topics the Selectboard would intend to address over the coming year. Selectboard held a general discussion of key topics for 2018-2019 with a goal for prioritizing projects and discussions. By consensus the highest priority was given to: Federal Aid requests for Bridge 7 (on Pleasant Valley, near Deane Road intersection), Getting Summer Roadwork bids out by Mid-April, Overweight Vehicles especially during mudseason, Tracking road materials usage, Plow Turnarounds and Intersection Sight Lines, Town wide inspection and assessment of bridges, Class 4 Road Support Plan, Safety Inspections, Explore Bond Process, Garage Roof, Town Hall Roof Snow Guards, Highway Equipment to include Maintenance Schedule, Rust Prevention Plan, Pick Up Truck Long Term Maintenance, Equipment Selection, 5th Truck status, Transition to Assessor, Revisions to Employee Handbook, Staff Communications and Annual Performance Appraisals.

Tasks assigned.

9:22 p.m. Member Items, Correspondence, Announcements, Schedule: Notice made of the next Regular Selectboard meeting being held on March 27, 2018.

Selectboard reviewed and signed Warrants.

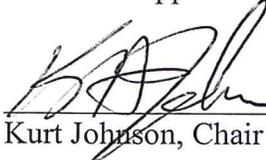
Consensus of Selectboard to have RaMona Sheppard contact Kermit Blasdell re: contracting as the Town of Underhill's Assessor.

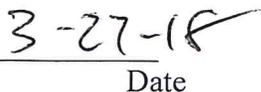
Consensus of Selectboard that Amanda Bosley's signing of the Lister Oath of Office does not equate to resigning as Assessing Clerk. Pat Sabalis to contact Bosley to confirm status.

9:35 p.m. Adjournment: On a motion made by Kurt Johnson and seconded by Pat Sabalis, the Selectboard voted 3-0 to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended


Kurt Johnson, Chair


Date