

**TOWN OF UNDERHILL  
SELECTBOARD SPCIAL MEETING MINUTES**

**Underhill Town Hall**

**Friday, December 28, 2018 2:30 p.m.**

**Selectboard:** Kurt Johnson, Pat Sabalis and Dan Steinbauer

**Town Staff:** None

**Public:** Finance Officer Candidates

**2:30 p.m. Call to order, adjustments to agenda.** Meeting called to order by Chair. Addition to Agenda: Executive Session re: Human Resources Contractor position.

**2:31 p.m. Public Comment Period.** None.

**2:32 Executive Session.** Chair moved to enter Executive Session with applicants under 1 VSA §313 (a)(3) Appointment or employment or evaluation of a public officer or employee. Pat Sabalis seconded and the vote passed 3-0.

At **3:51 p.m.** the Chair moved to exit the Executive Session. Pat Sabalis seconded and the motion passed 3-0.

Kurt Johnson moved that the Town contract with Dean Haller to perform a Human Resource Audit and perform human resource functions as outlined in the proposed Scope of Work and Consulting Agreement. Pat Sabalis seconded and the motion passed 3-0.

Chair noted that Dean Haller's relevant experience and expertise made him the Selectboard's preferred candidate. The Chair signed the Consulting Agreement.

No action taken on the position of Finance Officer.

**Schedule.** Notice made that due to the holiday, the next scheduled Selectboard meeting date is January 2, 2019 with a 4:00 p.m. start time.

**3:55 p.m. Adjournment.** On a motion made by Kurt Johnson and seconded by Pat Sabalis, the Selectboard voted to adjourn on a vote of 3-0.

Submitted by Pat Sabalis, Vice Chair

Read and Approved as submitted/amended

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Kurt Johnson, Chair