

MINUTES
Underhill Conservation Commission
May 8, 2017
Underhill Town Hall

Present: Karen McKnight, Amy Golodetz, Daphne Tanis, Dan Steinbauer, Nancy McRae, Laurie Graham, Pat Lamphere, Peter Hiskes

Absent: Betsy Chapek,

Welcome and Opening Remarks: Karen welcomed all and reviewed the agenda.

Public Comment: No person(s) were present for public comment.

Approval Minutes: April 10, 2017 minutes approved with changes.

Discussion:

Updates

- **Budget** – UCC expenses approved for Brooks signs and Blueberry bushes, details to follow next meeting
- **Brook signage** – Nancy moved to allow Amy to make decisions on color and price and ordering. All agreed.
- **Green up Day** – Pat shared Green-Up Day was a great success; over 90 green bags collected, 40 small tires, 7 large tires and a porcupine. Two problems should be addressed and corrected for next year's Green-up Day; 1.) People turning in tires that are not from clean-up efforts, and 2.) The community is leaving green bags by roadside rather than dropping them off at designated drop-off sites.

Trail Easement

Karen passed out photo copies of the Munson Trail Easement. All of the UCC members present were involved in detailed discussions regarding the written agreement and associated survey plat plan provided. After much discussion UCC members present generally agreed to a 'plan of action' going forward:

- A. Confirm viability of UCC maintenance.
- B. Contact owners.
- C. Walk trail and inspect.
- D. Determine/estimate cost for signage.
- E. Determine Maintenance detail and effort required.
- F. Develop Maintenance Plan and associated documents for UCC trail projects .

Immediate action items: 1.) Karen to discuss maintenance applicability with Brian Bigelow, 2.) Nancy to research/collect information from Trevor and Pat Sabalis. Discussion tabled until more information becomes available.

Spring Workshops and Planning

Bird-Friendly Maple Sugaring – May 25th

- Planning Action Items as follows: 1.) Amy- prepare announcement statement and distribute, 2.) Daphne- Create Flyer, 3.) Pat and Daphne to print Flyers and deliver to Amy for distribution, 4.) Nancy- send email invitation to 'Living with Bears' attendees, 5.) Daphne – make follow up phone calls to 'Living with Bears' attendees, 6.) Laurie to make 4 Front Porch Forum postings, 7.) Amy- talk to Ramona for check preparation day of event, 8.) Betsy – send information for article for Mountain Gazette, 9.) and Amy – arrange for venue set-up.

Plant Sale – June 3rd

- Discussion pursued regarding purchasing blueberry bushes. UCC members determined it was not financially feasible to offer blue-berry bushes in 2017.

Planning Action Items:

- A. Notify Jay Letterman of time and details – Karen
- B. Create flyer – Daphne
- C. Contact Clarks' Trucks for posting – Karen
- D. Create article for Mountain Gazette – Amy
- E. Post on FPF - Amy
- F. Place 2 sandwich boards - Laurie
- G. Create 'Prices' document with changes at Karen's direction – Daphne
- H. Create method for announcing 'Digging Rights' – Daphne
- I. Gather UCC volunteers to help out day of event - Daphne

Karen –Other

- Karen still exploring The Town Plan incorporation for Prime Agriculture with the County Regional Planning Coordinator. Karen to continue to update UCC members as new information becomes available.
- Karen reminded UCC members of up-coming meetings with the Town Development Review Board next Monday regarding Burroughs and other property development.

Adjournment: The meeting was officially adjourned at 8:21 p.m.

Next Meeting: Monday, June 12, 2017, 6:30 p.m., Underhill Town Hall

Respectfully submitted, Daphne Tanis, 5-11-17 draft